

Rainbow Christian Academy Middle School

2019-2020

Parent/Student Handbook



“Where Christ is Honored and Children are Loved”

Location

22940 Old Dixie Highway
P. O. Box 700762
Miami, FL 33170

Telephone

(305) 258-0194

Fax

(305) 258-2167

Website

www.rainbowchristianacademy.com

E-mail address

Mnehrbass@rainbowchristianacademy.com

PLEASE SIGN AND RETURN

I have read, understand and will abide by the policies and procedures stated in the 2019-2020 Rainbow Christian Middle School student handbook

Student's name

Student signature

Father Signature

Mother Signature

Both parents must sign

If only one parent is responsible, please sign as sole guardian.

Sole Guardian

Date

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RAINBOW CHRISTIAN MIDDLE SCHOOL
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<i>Telephone</i>	<i>(305) 258-0194</i>
<i>Fax</i>	<i>(305) 258-2167</i>
<i>Website</i>	<i>www.rainbowchristianacademy.com</i>
<i>Office Hours</i>	<i>7:30 AM - 4:00 PM</i>
<i>Operating Hours</i>	<i>7:00 AM - 6:00 PM</i>
<i>Owners</i>	<i>Mrs. Delores Ward and Mr. Thomas B. Ward</i>
<i>Administrator</i>	<i>Mrs. Melissa Nehrbass Email: Mnehrbass@rainbowchristianacademy.com</i>
<i>Preschool Director</i>	<i>Ms Sherie Harris Email: sharris@rcacrusaders.com</i>
<i>Office Manager</i>	<i>Mrs. Lynn Clow Email: Lclow@rainbowchristianacademy.com</i>
<i>Office Assistant</i>	<i>Mrs. Theresa Ward Email: tward@rcacrusaders.com</i>

Rainbow Christian Academy is licensed by Dade County Department of Children and Family Services, recognized by Dade County Public School and accredited through Florida Association of Christian Colleges and Schools and National Council of Private School Accreditation. Teachers hold teaching certificates through Florida Association of Christian Colleges and Schools (FACCS). All credits may be transferred to any private and public school system.

Welcome to Rainbow Christian Academy. Thank you for having made us your choice for quality education.

We at Rainbow Christian Academy labor to make your son/daughter’s educational experience a successful one. Our school is a Christ centered school endeavoring to help each student feel he/she is special, loved and to give a quality education. We provide a positive attitude towards learning with our main goals being to lead young people to a saving knowledge of Jesus Christ as Savior and a desire to follow His will for their lives.

The primary objective and purpose of Rainbow Christian Academy is to train the student in the knowledge of God and the Christian way of life and to give the student an excellent education. The teachers of Rainbow Christian Academy realize the solemn responsibility before God in molding the life and character of their students in order to give each of them a good foundation for the future. The well-qualified administration and faculty demonstrate a caring concern for each student under their care. It is the desire of RCA to train the students of today as the Christian leaders of both today and tomorrow making a difference in a world in need.

Rainbow Christian Academy admits students of any race, color, national, or ethnic origin, to all rights, privileges, programs and activities which are available to students at the school.

History

On May 27, 1981 Children's Rainbow Day School opened its doors with an enrollment of 4 children, a license for 40, ages 2-4, and a BIG DREAM. The school was situated on 1.75 acres of tree-shaded property one block off of US 1 and Silver Palm Drive. Now 33 years later, the school is spread over 8 acres, enjoys a fine reputation in the community and holds a license for 350 students ages 2 through 8th grade. A lovely spacious elementary campus opened September 1995. In September of 2005, we welcomed our 1st Middle School students with the purpose of providing continued solid academics along with emphasis on Christian Leadership. We are currently in the planning phases of a building program and are anticipating future growth.

Mission Statement

The mission of the academy is to join in partnership with families in order to develop the whole child for the glory of God through exemplary academic standards and extracurricular activity programs. Each child is wonderfully and fearfully made with talents and abilities waiting to be developed.

Philosophy

We believe every child can be successful if given the appropriate foundation and tools. By forming a partnership between the home and Christ directed educators, academic training, social development and God given talents will be developed. We are not an institution of reform but primarily believe "It is Better to Build a Child than Repair a Man" We strive to be a school where Christ is Honored and Children are Loved. It is the goal of Children's Rainbow/ Rainbow Christian to be an instrument designed by God to bring souls to the saving knowledge of Jesus Christ.

General Philosophy / Objectives

The philosophy of Rainbow is to train students to be the best they can be for God and to do everything heartily unto the Lord. Christian character training is the number one goal with academic greatness being the second goal. Teachers are trained to follow specific classroom procedures, which provide an orderly, organized classroom enabling students to learn, interact, and be the best they can be. All curriculum used is centered on Biblical Principles. The A Beka curriculum is used exclusively in the preschool and Kindergarten departments where a solid, traditional program is implemented. In the elementary grades the A Beka curriculum is used for most subjects with the addition of Language and Creative Writing curriculums. In Middle School A Beka is used in Science and History. This curriculum provides specific areas of study with a focus on the Creator and His Creation.

Vision

The vision of RCA is to see the great commission fulfilled by students as they leave and go into high school, other schools, in their community and eventually serve God through Christian Leadership roles throughout the world.

Statement of Faith

We believe the Bible to be the inspired, the only infallible, authoritative Word of God. We believe that there is one God, eternally existent in the persons of Father, Son and Holy Spirit. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. We believe that for the salvation of lost and sinful man regeneration by the Holy Spirit is absolutely essential. We believe the resurrection of both the saved and lost; they that are saved unto the resurrection of life and in our Lord Jesus Christ. We believe the present ministries of the Holy Spirit by whose indwelling the Christian is enabling to live a Godly life.

6th – 8th grade \$6800.00 / \$680.00 10 payment plan – August 1st - May 1st
(K5-8th grade) \$1050.00 discount applies to families paying full tuition on a 10 month payment plan beginning August 1st

Tuition

Tuition is due on the first of each month beginning August 1st and ending in May 1st. Tuition is late after the 5th of the month and a \$30.00 late charge per family will be assessed. If the 5th falls on a weekend or holiday, tuition must be received prior to the 5th. After the 5th of the month a \$5.00 (per family) per week additional late charge will occur until paid in full. On the 10th day of the month, the student(s) cannot be admitted to class until tuition is paid in full. **\$30.00** along with late fees (as stated above) will be charged for the first returned check and **\$40.00** for 2nd returned check. Accounts will be on cash only basis after 2 returned check in a school term. A \$40.00 Winter Supply Fee (per student) is due each January.

The office has business cards available to put in your wallet so you can hand them out to people you meet at restaurants, stores, your work place or wherever life takes you. Write your name on the back of the business card and when the person you gave the card to comes in to register, not only will they receive \$50.00 off their registration fee but you will receive a \$50.00 credit on your account. All credits will be posted on your account in November. The credit does not apply to VPK only students

Book and Supply Fees (Non-refundable or transferable)

▪ Registration Fee	\$ 300.00
▪ Winter Fee (January)	\$ 40.00
▪ Technology Fee	\$ 50.00
▪ Middle School Activity Fee (\$25.00 billed quarterly)	\$ 100.00
▪ Book Fee	\$ 300.00

Scholarships/Vouchers

Rainbow Christian Academy accepts limited numbers of Step Up For Students Scholarship. Depending on availability, families pre-approved for receiving this scholarship must set up an interview and entrance test prior to acceptance into the academy.

Enrollment/ Admittance Policy

Children's Rainbow Day School / Rainbow Christian Academy admits students of any race, color, national and ethnic origin. Rainbow seeks to enroll students of families who are looking for traditional Christian education, with high academic standards. It is important that the families join in partnership with the school in realizing each child's true potential. Admission requirements include satisfactory entrance exam, interview, behavior and academic references and parental assurance that they will support the mission of the school. Continued enrollment is contingent upon a satisfactory payment record, acceptable academic and attendance performance and behavior in accordance with school standards.

Home school students seeking admission must pass an entrance examination with a score of grade level or above, have satisfactory references, a successful interview with an RCA administrator and provide documentation of satisfactory current academic work.

Immunizations & Physical Records

Dade County Health Department requires that we have a record of immunizations and physical for each student. Immunizations are to be taken care of through your physician or local health department. It will be necessary to bring this information along with a copy of birth certificate upon completing your application. A doctor's physical stating that your son/daughter is able to attend school and participate in normal school activities is required. Physicians will have the standard school forms in their office.

Every Florida student entering 7th grade must have proof of these vaccinations:

- MMR – second of 2 shots
- (Tdap) Tetanus – diphtheria – Pertussis
- Scoliosis Screening
- Form DH 680 must state “Complete for 7th grade entry.”

Withdrawing Student

The parent will notify the school in writing two weeks prior to the first of the month of a student's withdrawal. This releases Rainbow Christian Academy to enroll another student. The payment due for the month of disenrollment is payable in full. No school records will be provided or forwarded for students whose account is in arrears.

Morning Care

Morning care is from 7:00 AM to 7:40 AM. We are providing this service for parents who must leave for work before our class program begin. There is no additional charge for this service.

Drop Off Policy

Students in grades 6-8 may be let out at the elementary drive-through. If student arrives before 7:40 they must go to morning care. Students should be ready to exit the car as quickly as possible so parents do not have to wait. ***After your son/daughter exits the car, make sure no one is walking in front of your car before accelerating.***

Please do not park under the elementary office overhang or leave cars unattended at drop off areas.

Pick Up Policy

Please be prepared to show your driver's license to the staff at the 3:15 pickup area or aftercare if needed.

After 6:00 PM Pickup/Teacher Work Day Pickup

Aftercare/ Study Hall for Middle School is available for students from 3:30-6PM. There is a charge of \$1.00 ***per family*** for each ***minute*** after 6:05 PM. This is to be paid to the teacher in charge. Do not include this amount in your tuition check as this money goes directly to the teacher for staying late with the student. There is also a charge of \$1.00 per family for each minute after 11:35 on Teacher Work Days. No aftercare will be available on these days.

Restrictions on Student Pick Up

On your emergency card you will list the people that are allowed to pick up your son/daughter. Identification will be asked from anyone that the staff has not met. Please notify the person that will be picking up your son/daughter of this policy. Please do not send anyone else unless you notify the school in writing. For safety reasons we cannot accept permission over the phone.

Middle School-3:15 p.m. Pick Up: Parents will line up cars in front of the middle school building to pick up students. At 3:30 pm students not picked up will be taken to aftercare and \$7.00 per day per student will be billed to your account.

Please make appointments after school or prior to 2:00 pm. Students will not be released after 2:00pm unless the administration determines an illness or emergency.

For early dismissal during class time, please make arrangements at the office to sign out the student. Staff members will assist in getting your son/daughter. Parents should not go to the classroom to pick up students.

If parents are divorced or separated and one parent is not allowed to see or pick up the student, we must have a certified copy of the Court Order for Final Judgment on file.

Severe Weather

In case of hurricane or severe weather warnings, our school will close to coincide with the public school system. Check radio and TV for reports of Dade County School closing. In the event of closing early, please arrange for someone to pick up your children. School may reopen before or after Dade county schools depending on the damage our school may have sustained. The school will have a recorded message or emails will be sent via Edline after a severe storm to notify when the school will reopen.

Lockdown

In the event of a security alert by local police authority, government officials or school administration the students will be confined to the classroom. All windows and doors will be secured and blinds closed. Students will proceed in a normal classroom activity. The gates entering the school will be locked as well as the classrooms and office. For the safety of the students, parents will not be permitted to pickup children until the lockdown has been lifted by proper authorities and school administration. Call the school for updates on school closure

Daily Schedule

Morning Care	7:00 – 7:40 AM
Classrooms Open	7:40 AM
Class	8:00 - 3:15 PM

Class

The teacher will pick up her/his students from morning care at 7:40 AM. Students should arrive no later than 7:50 AM in order to prepare for their day. Students not in seats by 8:00 will be counted tardy; three unexcused tardies constitute an absence (see Tardiness on page 10).

Students arriving after 8:00 AM must report to the office. Classroom doors are locked at 8:00 AM

Excused Absences

Students who accumulate five or more unexcused absences during a semester (18 weeks) or ten or more unexcused absences during the year will be subject to withholding of the class credit.

The following are the **only** absences considered permissible:

- Student illness
- Death in family
- Medical Appointment
- School – sponsored event or activity that is pre-approved
- Pre-arranged absence that is approved by the principal

If a student is out sick please contact the office by 10:00 a.m. These absences, though excused, will count on the attendance record and therefore affect the Perfect Attendance Award. Upon parent's request, make up work will be available for pickup by 3:15 p.m. The day the student returns the parent must send a dated note to the teacher explaining the reason for the absence upon returning. Consecutive sick days accompanied by a doctor's note will be counted as 1 of the 10 absences (example: chicken pox). Students must remain in school until 11:15 a.m. for attendance to be counted as present for the day. On "Take a child to workday", the student must have a signed form from parent's workplace in order to be marked present. All work will need to be made up.

If a student finds that an absence will be unavoidable, he/she must email the principal several school days in advance for permission to make up all work before the absence.

Unexcused absences for which no permission is granted may result in zeros in all classes and homework assignments. Any student who has been suspended from school for any reason will receive zeros for any classes missed and will be required to make up the work without credit. If work is not completed, a double zero will be given. There will be no overturning of unexcused absences due to late doctor's note after arriving back to school. NO exceptions.

Tardiness

Excused tardiness will include doctor appointments, car trouble, illness or death in family. 3 unexcused tardies = 1 unexcused absence. Three tardies in a nine-week period will result to 1 unexcused absence which will affect attendance. There will be 3 excused tardies a year due to family or personal illness. Tardies are disruptive to the classroom and also have an adverse effect on your child's educational progress. Any student arriving after 8 a.m. must report to the office. If a child has an unexcused tardy a 0/F will be given for any missed quiz taken or homework check.

3 Unexcused tardies = 1 absence

On the 4th unexcused tardy in a year there will be a \$5 charge

On the 5th unexcused tardy in a year there will be a \$10 charge

On the 6th unexcused tardy in a year there will be a \$15 charge

On the 7th unexcused tardy in a year there will be a \$20 charge

The \$5 increment charge will continue to accumulate until a student reaches 15 unexcused tardies/ \$60 a school year. At this point a student may be asked to find another school. A student coming in half way through class, not prepared for the day is unfair to the student, the teacher and the class that is being interrupted. Thank you in advance for helping make our days at Rainbow successful

Bible

Bible study is recognized here as of fundamental importance and is a required subject. It augments the study of English, History, Geography, and Science. Without knowledge of Biblical truth, a student cannot be considered educated. The Bible gives direction for this life and the only hope for the life to come. No other book can so enrich the minds and hearts of men as “The Book of Books.”

Knowledge of the Bible is one of the greatest educational assets anyone can have in addition to the moral and spiritual values resulting from the study of it. Character development is the most important work of a school. No other course offered in the school affords greater opportunities for laying the foundation for Christian character. The student body attends chapel on Tuesday and on this day Bible class does not meet. Our students repeatedly report that Bible is one of their favorite classes.

Because of the importance Rainbow Christian Academy places on the study of the Bible, a student who fails Bible two consecutive quarters may not be allowed to return the following quarter.

Personal Property

RCA holds the right to search any student’s property, including but not limited to backpacks, purses, lockers, phones and lunchboxes. Any kind of weapon brought on campus will result in an expulsion if deemed necessary. Student’s using lockers are required to submit their combination to their homeroom teacher prior to use.

Photographs

Rainbow Christian Academy reserves the right to photograph or videotape students during school activities for the yearbook, website, decorative, educational or advertising purposes. If you **do not** wish to have your son/daughter photographed, please submit written notification to the office.

Exception Clause

RCA holds the right to make an occasional exception for families. Any exception made for one does not necessarily mean an exception for all.

Lunch

Middle school students have the choice of bringing their own lunch or purchasing a lunch from the school on a daily basis. A \$50.00 payment will open a lunch account in which daily lunches will be debited from the account. A credit balance must always be maintained to participate in the lunch program.

Lost and Found

Items found and turned into the office will be held in the air conditioner closet for a minimum of one week. Parents and students are welcome at any time to look through this closet. Donated uniforms are also available in this location. Items with names will be returned all other items will be discarded or donated if not reclaimed.

Snack

Around 10 o'clock each morning God has designed our bodies to need fuel to operate at the maximum potential. Students need to bring a nutritious snack to eat. They may also bring a bottle of water to keep at their desk so they may drink as often as they need to.

Fundraisers

Our school sponsors two successful Fundraisers each year. They are:

Fall Program:

Giftwrap cards and candy. We receive 50% of the proceeds, plus student prizes

School Wide Carnival and Walk-A-Thon:

All classes participate by designing and sponsoring game booths, community wide raffle, delicious food, a walk-a-thon, silent auction & plant sale with school receiving almost 100% profit.

We encourage all parents to take an active part in these special events. Tuition pays for the operation of the school. Fundraisers make it possible for the purchase of special equipment or to finance special projects. If each family does their share, we can realize success. All students will enjoy the items purchased with money raised. Therefore, we encourage the participation of the entire student body. If a family opts not to participate in fundraising, a donation to the school is requested.

The sixth and eighth grade classes and other extracurricular groups also do various fundraisers throughout the year. These fundraisers are optional; we ask that you pick and choose the ones you are interested in.

Accidents

In case of an accident at school, we will call the parent. If the parent cannot be reached we will call the emergency numbers listed on your emergency card. It is **extremely** important that we are able to notify someone. Please keep these numbers current. If a student has a minor injury parents may not be contacted.

Medication Policy

If a student is finishing medication, please send medicine **to the office in the original container.** **A medication permission slip and instructions must be filled out.** For safety reasons, students are not permitted to have medication in book bags, lunch box or desk. The dispensing of medicine is a courtesy of the school. Licensing requires that the above procedures be followed. For this reason medication cannot be given unless the above instructions are followed. Cough drops, inhalers and any other over the counter medications must also be administered through the office.

Illness

For the welfare of your son/daughter and others in the school, ***all students who are sick must be kept at home.*** When the student is well enough to participate in a normal school day, he/she may return to class. The class does participate in outdoor activities each day, weather permitting. If a student becomes ill during class hours, the administration will determine if the illness warrants a call for the student to be picked up. If a fever is determined, parents will be called and the student must then be picked up. Students must be fever free for 24 hours upon returning to school. Please keep your contact phone numbers current. When a student is absent for 3 days he/she must bring a doctor's excuse to the office before entering class. Any student with head lice will not be admitted to class until the last nit is removed.

Communicable Disease Policy

Rainbow Christian Academy desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable diseases" shall mean an illness which arises as a result of a specific infectious agent which may be transmitted either directly or indirectly by a susceptible host, infected person or animal to other persons.

A teacher or an administrator who reasonably suspect that a student or employee has a communicable disease shall immediately notify the school principal. The reportable diseases include the following: Amebiasis, Animal bite of Humans by a potentially rabid animal, Anthrax, Botulism, Brucellosis, Campylobacteriosis, Conjunctivitis (Pink Eye) Chancroid, Dengue, Diphtheria, Encephalitis, Giardiasis (acute), Gonorrhoea, Granuloma Inguinale, Hansen's Disease (Leprosy) Hemorrhagic Fevers, Hepatitis, Histoplasmosis, Human Immune deficiency Virus (HIV) Legionnaire's Disease, Leptospirosis, Lymphogranuloma, Venereum, Malaria, Measles (rubeola), Meningitis, Meningococcal Disease, Mumps, Paralytic Shellfish Poisoning, Pertussis, Pesticide Poisoning, Plague, Poliomyelitis, Psittacosis, Rabies, Relapsing fever, Rocky Mountain Spotted Fever, R. Rickettsia, Rubella including congenital, Salmonellosis, Schistosomiasis, Shigellosis, Smallpox, Syphilis, Tetanus, Toxoplasmosis acute, Trichinosis, Tuberculosis, Tularemia, Typhoid Fever, Typhus, Vibrio Cholera, Vibrio Infections, Yellow Fever.

Any student or employee with a communicable disease, for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employees with a communicable disease for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, our school may require an independent physician's examination of the student or employee to verify the diagnosis of communicable disease.

This school reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school.

Uniforms and Dress Policy (6th 8th grade)

Girls Uniforms:

Navy Short Sleeve Polo Shirt w/logo
Blue/White Rugby Short Sleeve Polo Shirt w/logo
Stretch Fly Front Scooter Navy Skirt
Khaki Capri
PE T-shirt
PE Navy Mesh Shorts

Boy's Uniforms:

Navy/Khaki Polo Shirt with Red Stripped Ribbon w/logo
Navy Short Sleeve Polo Shirt w/logo
Blue/White Rugby Short Sleeve Polo Shirt w/logo
Navy Blue Uniform Shorts w/ RCA logo
Navy Blue Long Pants w/ RCA logo
Khaki Uniform Shorts w/ RCA logo
Khaki Uniform Long Pants w/ RCA logo
PE T-shirt
PE Navy Mesh Shorts

May be worn on cooler days:

White Long Sleeved Shirt (to be worn under regulation uniform shirt)
White or Navy Blue tights (Girls- to be worn under skirt)
Navy Reversible Jacket, Sweater or Hoodless Jacket purchased at Ibiley store

*** If weather drops to 45 degrees or cooler by 6:00 a.m., navy leggings or tights may be worn under uniform skirt. **No jeans or sweatpants please.** Students may also bundle up in their winter coats over their Rainbow uniform jacket. Hats, scarfs, gloves, etc. should not be worn. We keep our classroom at a comfortable temperature and will not go outside if weather is too cold.*

Uniforms are worn Monday - Thursday. On Friday students wear their Rainbow Christian Academy T-shirts. Girls wear **blue capris or skirt** purchased at Ibiley uniform store. Boys wear the **navy blue uniform shorts or pants**. If the school T-shirt is not worn on Friday, regulation uniforms must be worn. Rainbow T-shirts may be purchased in the office. Students must wear regulation uniform on optional teacher planning days. On chapel day (Tuesday), girls must wear uniform skirt.

- Belts must be worn
- Regulation uniform must be worn each day **including Teacher Planning Days**
- ***Please plan ahead for cool days by purchasing a navy blue regulation jacket or sweatshirt at Ibiley in advance. Ibiley will embroider the name for a small fee.***
- Shoes must be comfortable and safe for active play.
- Girls: No heels or boots
- Sneakers are needed for P.E. activities. All students must change for P.E.
- Only stud earrings or small hoops may be worn. For student safety if long dangling earrings or large hoops are worn the student will be required to have them removed.
- No hats or scarfs
- All pants, shorts, skirts & capris must be purchased from Ibiley uniform store.
- Male students may not wear earrings.
- Limited jewelry is permitted, one set of earrings, one ring, one bracelet.

- The school will not be held responsible for any lost jewelry. No chokers please.
- Please keep nail polish colors to light color.

Haircut Policy

Traditional tapered haircuts for boys are required. The hair should not come below the ears, eyebrows, or collar. Braids or twists are not permitted to shorten hair length – hair should not come below ears, eyebrows or collar when down. Students will not be permitted to attend school when hair length does not meet requirements. Mohawks and scalp designs are not permitted. Hair color must be natural.

Street Clothes & No Uniform Days

The following standards apply when at RCA and attending RCA sponsored events. The students need to dress neat and presentable for school on special dress days.

- Shorts, if worn, will be mid-thigh or longer
- Tops should not be low-cut, strapless, thin (spaghetti) strap or “see through”, and contain no offensive messages. Tank tops and bare midriffs are not allowed.
- Tight – fitting or ripped clothing should not be worn
- Hats should not be worn indoors
- Jeans must be in good condition (No ripped jeans allowed)
- No leggings, jeggings or sweatpants
- Skirt/Dress length should come to within 2“of the knee.
- Pajamas are not permitted

Students dressed inappropriately will be asked to leave the school grounds or RCA sponsored events. However, the student may be permitted to return to class when dressed appropriately.

Field Trip Dress Policy

All students will wear RCA uniforms for all field trip unless otherwise approved by the school administration. Parent chaperones should follow the guidelines listed above when attending field trips.

Grade Scale

100	A+	79 - 77	C+
99 - 93	A	76 - 73	C
92 - 90	A-	72 - 70	C-
89 - 87	B+	69 –67	D+
86 - 83	B	66 –63	D
82 - 80	B-	62 - 60	D-
		59 - 0	F

Weekly Reports & Report Cards

On Monday of each week, grades will be posted on Praxi. It is extremely important that parents of elementary & middle school students have access to their Praxi account and check their weekly progress. Daily homework can also be found on Praxi. At the end of each nine-week period, report cards are sent home. Report cards will be withheld for students who have balances on their account.

Incomplete Work

Any incomplete work not made up within 1 day for each day excused absent will automatically receive an "F."

Homework

Believing that homework is an integral part of the school program, each teacher is at liberty to give homework to aid students to advance in their studies. Therefore, each student is required to complete his homework assignments. Homework is given for several reasons.

1. **For preparation:** Students profit most from classroom explanation and discussion when preparatory reading assignments are given.
2. **For practice:** Following classroom explanation and illustration, homework is given so that the material will be mastered.
3. **For remedial activity:** As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction may be given to overcome such difficulties.
4. **For special projects:** Book reports, compositions, special assignments, and projects are some of the activities that are frequently the subject of homework attention.
5. The average student should spend approximately 1-2 hours on homework per evening (20-30 minutes per subject)

We do request parent's full cooperation in seeing that assignments are completed. Failure to complete homework will affect the student's daily grade. The homework is such that the student can and should do most of the work independently.

Middle School Homework Policy

- All homework is to be completed on a daily basis.
- A daily homework completion grade is given. If a HW assignment has not been completed, the student will receive a 0% completion grade. There will not be an opportunity to make up missed homework. Two zeros in one week will result in a parental phone call.
- **Wednesday Church Attendance:** We encourage the attendance of Wednesday night youth group. When a student attends assembly on Wednesday evening, he or she is excused from any **WRITTEN** work and $\frac{1}{2}$ Math homework. All reading and studying is still required to be completed. If any HW was missed on the Monday and Tuesday prior to youth group or the Thursday and Friday after youth group, this privilege is revoked: Even if the student attends youth group, he or she must still complete ALL of Wednesday night's HW. This is also true for missed homework due to unexcused absences.
- **Absence:** If a student is absent, he or she is required to make up any assignments that were missed. In cases of long illness, please inform the office, and work may be viewed on Praxi and handouts given in class are to be picked up from the subject area teachers.
- All long term projects and papers must be brought in on the due date regardless of absence. Excused absences will receive a one day grace period per day absent in order to make up quizzes, tests, or missed work. Students granted a pre-arranged excused absence must take tests, quizzes, and hand in projects prior to absence. Missed work is due upon arrival back at school.

- Students with an unexcused absence will be given a “0” for tests, quizzes and classroom work. These will not be made up.

Parent Teacher Meetings

Our first P.T.M. is scheduled the Friday before school begins **Attendance is required by at least one parent for this important first informative meeting.** Parents are requested to attend all PTM meetings in order to partner with the teachers in providing the best education possible. Please make it a priority to schedule these meetings on your calendar. The student that enjoys a successful year is generally the student whose parents are actively involved.

School Conferences

Please feel free to consult with the school office regarding any problems or questions that concern your son/daughter. It is the desire of the administration and the faculty to be of service to both parent and student. Teachers welcome open communication with all. We do urge, however, that such conferences be made by appointment with the teacher at a convenient after-school hour.

Teachers may also be contacted via e-mail. A teacher’s e-mail may be accessed through the Praxi school portal.

If you need to talk with a member of the administration, please call the school office between school hours. Your call will be returned as soon as possible after school. If you need immediate assistance we will do our best to meet privately as soon as possible.

School Visits

It is the desire of the administrators and the faculty to be of service to both parents and students. Please feel free to consult with the school office regarding any problems or questions that concern your child. Teachers always welcome visits from parents with preapproved appointment with Mrs. Nehrbass. An appointment may be set up with your child’s teacher at convenient after school hours. Most pre-arranged parent teacher meetings will also be attended by a school administrator. Teachers may also be contacted via e-mail. A teacher’s e-mail may be accessed through the school website, www.rainbowchristianacademy.com

Problem Solving

Questions or concerns regarding incidents in the classrooms or academic concerns should first be addressed to the classroom teacher via e-mail, phone conference or letter. If the area of concern has been addressed and concerns still remain the parent may call the office and set up a conference among the parties involved and the principal.

In the event that a solution can not be reached concerning a problem with an administrator a meeting may be arranged with Mrs. Ward, the owner of Rainbow. These meetings are infrequent and may be requested in writing through the office.

Rainbow administration and teachers will do everything they can with the directing of the Holy Spirit in order to accommodate your request, listen to your concern and resolve the problem. Occasionally a solution may not be reached and we understand that the parent is ultimately responsible for their child’s education and may deem it necessary for the child to attend a school where the standards or expectations may be slightly different.

Parent Participation

We welcome and appreciate any help parents can offer. We realize that because we do offer a full day program most of our parent's work. If your schedule permits, we encourage you to check with your child's teacher if you are able to volunteer to help during special events. Parents should always receive a visitor's pass from the office when visiting the campus during the school day with the exception of party days. Deliveries of any item to a student should all come through the office.

Parent/Adult Participant in School Trips

Part of the Rainbow Christian experience involves traveling with our students to many exciting places. We believe that these trips are an intricate part of the overall school program and are certainly some of the favorite moments of our students. We are always happy to have our parents travel with us and be a part of these trips. We also know that there are many opinions and preferences represented in our school, as well as habits and family customs. Because of this we ask our parents who are traveling with us to sign a simple statement of cooperation for the purpose of communication and continuity for the trip that reflects our school's policies and Christian testimony. If you have any questions about any of the statements below, please notify the office prior to the trip for clarification. In order to participate on the trip it will be necessary for each parent/adult participant to agree to comply with the agreement.

Trip guidelines for parents:

- There is a no smoking policy on school trips.
- There is a no alcohol consumption policy on school trips.
- Dress must be modest and conform to the student dress code for all trips (See street clothes guidelines on pg. 15).
- Younger siblings may not attend school field trips
- There should be no profanity on any school trip.
- All school trips & field trips as specifically designed for the education of the students and are therefore "student centered." Parents attending are to assist where needed and should not attend with their own agenda.
- It is the responsibility of the group leaders to chaperone and provide student discipline on the trip. School representatives (chaperones) must know the whereabouts of students at all times. Students must never be unsupervised.

Field Trip Transportation

Bus transportation is not provided to and from school. Parents must provide their own transportation on a daily basis.

Buses are used for field trips. On many field trips, students will be required to ride the bus even if the parent is driving. Students may not be transported to field trips by the parent of a classmate if the class is riding on the bus. Parents transporting their own student must sign the student out with the classroom teacher prior to leaving school grounds. Chaperones may ride on the bus if there is enough room after students and teachers have loaded. Otherwise chaperones are responsible for their own transportation to field trips.

Parents may be asked to drive students to a sporting event or on a field trip where only one class is attending. In this event parents must fill out a form and submit a copy of their driver's license and insurance to the office 3 days prior to driving. Parents will sign a permission slip allowing their child to be transported by the approved parent driving volunteers.

Birthdays

Party time will be during morning break time. Refreshments may be sent with your son/daughter. They should be kept simple with cupcakes or cookies. Please do not send favors or treats. When sending home invitations for a birthday party it is required that all students in the class are invited or all girls if it is a girl party or all boys if it is a boy party. No student should be left out.

Library

Students have the privilege of checking out books from the library as needed when the librarian is in. These books are due back by the next visit to the library. Books may be rechecked out for a second week if needed. Your account will be charged 10 cents a day for overdue books. After 7 days you will be charged for the price of the book.

Internet

Parents are asked to have all computers in the main area of their home to protect and train the students of the dangers of Internet access. Internet usage policy and standards of conduct are located in the forms section of this handbook.

Cell Phones/Electronics

Electronic gaming devices are not permitted at school or aftercare. Cell phones will be allowed as long as they are turned off during school hours and kept in lockers. If taken out, kept on or seen, the phone or electronic device will be taken away and can be picked up in the office by a parent. We ask that if your son/daughter needs to bring a cell phone to school that you reinforce RCA's policy with your student. Please do not call/text or receive calls/ text messages from your son/daughter during school hours from their cell phone. Parents needing to reach their son/daughter during school hours should call the school office and a message will be given to the student. RCA cannot be held responsible for the loss or the breakage of a cell phone or electronic device. If a phone is found being used as a hotspot, it will be taken away and the student is banned from bringing a phone to school. Smart watches of any kind are not permitted.

Student Websites/Social Networking

Rainbow Christian Academy has deemed that the inappropriate use of social networking websites is not compatible with the purpose and mission of the school. Any student found using these sites, regardless of where the site is being accessed, in an inappropriate manner which is in contrast to the school's conduct standards, moral standards, and statements on harassment will be subject to disciplinary action up to and including dismissal from the school.

Discipline

The goal of Rainbow Christian Academy is to provide the best possible learning environment in a Christian atmosphere. Believing that discipline is necessary for the welfare of the student as well as the entire school, each teacher is given the responsibility of enforcing classroom regulations in the manner which he/she feels is in accordance with school policy and in light of Christian principles of discipline as set forth in the Scriptures. Since the teacher is responsible to maintain appropriate classroom behavior, it becomes necessary to correct any behavior that hinders the teacher or students in the classroom. Students are expected to abide by the Biblical principle, "Do unto others as you would have them do unto you."

When misconduct occurs, corrective measures will be used to help the student change his/her behavior and attitude. Examples of typical corrective measures are student-teacher conference, one-hour detention after school or before school, student-administrator conference, parent-teacher conference, and fines. Students can be suspended or expelled for excessive accumulation of detentions or failure to report to detention. Corporal punishment is not used at Rainbow Christian.

Actions that threaten or harm another student or teachers rights and safety will require further corrective measures. Therefore, students may be suspended or expelled for lying, stealing, disrespect, cursing, cheating, vandalism, gang-related items or symbols, or other misconduct. Although this list of infractions is not exhaustive, it represents behavior that is not acceptable. The Academy has adopted a "zero tolerance" policy toward violence, fighting, or threats of any kind. This includes possession of anything that could be used as a weapon. Students may be expelled for any action or statement associated with violent behavior including a joke which could be interpreted as a threat. Students' lockers, book bags, or other storage areas are subject to random searches for prohibited or illegally possessed substances or objects. The administration and teachers involved will make decisions on an individual basis regarding suspensions and expulsions.

A sense of the need for spiritual growth in the light of Biblical principles has led Rainbow Christian Academy to adopt Standards of Conduct which are believed to be conducive to the environment that will best promote the spiritual welfare of the student. Students are expected to abide by the Standards of Conduct throughout their enrollment whether at home, school, or elsewhere.

Students will not be admitted to class without a signed Standards of Conduct agreement on file at the school.

Keeping the Standards of Conduct is necessary to remain a student at Rainbow Christian Academy. Students who do not report violations made by other students in the 3 demerit or above category in the Standards of Conduct may be subject to disciplinary action. All efforts will be made to keep student confidentiality.

Please feel free to consult with the office about any problem or question that concerns the welfare of students. It is the desire of the administration and the faculty to be of service to both parent and student, each teacher welcomes a visit from any parent. We do urge, however, that such visits be made by appointment with the teacher at a convenient after-school hour.

Morning time is not an appropriate time for questions regarding class grades, homework, etc. as each teacher is preparing for the upcoming day and needs to focus all attention on her/his classroom.

Full cooperation is expected from both student and parents in the education of the student. If at any time the school feels that this cooperation is lacking, the student may be requested to transfer out.

Discipline continued

Also, if the student's behavior or attitude indicates an uncooperative spirit or one that is out of harmony with the spirit and standards of Rainbow Christian Academy, whether or not there is a definite breach of conduct, the student may be requested to transfer out.

Rainbow Christian Academy is above all else a Christian institution in both philosophy and practice. We firmly believe there is no place at RCA for worldly practices of division so common among other institutions. Rainbow Christian Academy has the reputation of having a student body with an excellent spirit with every student treated equally and fairly regardless of nationality, race, or background. Therefore, any student who promotes division or a divisive spirit is out of harmony with the standards and Christian philosophy of RCA and may be requested to transfer out or refused re-enrollment at the discretion of the administration.

Attendance at Rainbow Christian Academy is a privilege and not a right. Students forfeit this privilege if they do not conform to the standards and ideals of work and life of Rainbow Christian Academy.

Once again - It is the desire of RCA to train the students of today as the Christian leaders of both today and tomorrow, making a difference in a world of need. We look forward to our partnership as we endeavor to make a difference.

HARASSMENT, SEXUAL AND OTHER FORMS OF HARASSMENT

Rainbow Christian Academy seeks to promote a safe and healthy environment in which all of our students can reach their full spiritual, physical and academic potential. Rainbow Christian Academy will not tolerate verbal or physical conduct by any student or other person which harasses, disrupts, or interferes with another's school experience or that creates an intimidating, offensive, or hostile school environment.

No form of harassment will be tolerated, including harassment because of a student's race, national origin, disability, age, or sex. Special attention should be given to sexual harassment. No

student, either male or female should be subjected verbally or physically to unsolicited and unwelcome sexual overtures or conduct. Such behavior will not be tolerated and shall result in disciplinary action, up to and including dismissal from school. Prohibited sexually harassing or offensive behavior includes, but is not limited to:

1. Unwanted physical contact or conduct of any kind, including sexual flirtations, touching advances, or propositions.
2. Verbal harassment of a sexual nature, such as lewd comments, sexual jokes, or references, and offensive personal references.
3. Demeaning, insulting intimidating, or sexually suggestive comments about an individual.
4. The display of demeaning, insulting, intimidating, or sexually suggestive objects, pictures, or photographs.
5. Demeaning, insulting, intimidating, or sexually suggestive written, recorded, or electronically transmitted messages or postings (i.e. e-mail, texting, Facebook, Instagram, You-tube, Snapchat etc)

Harassment continued

Sexual harassment does not refer to the occasional compliments of a socially acceptable nature. It refers to behavior that is not welcome, that is personally offensive, and that interferes with a student's effectiveness in school. Sexual harassment includes gender based harassment of a person of the same sex as the harasser.

Any student, parent or faculty member who experiences or observes harassment in any form at the school must report it immediately to the principal. All allegations of sexual harassment will be promptly investigated in an impartial and confidential manner. A timely resolution of the complaint will be communicated to those involved. However, anyone who makes a false complaint or provides false information in an investigation of sexual harassment will be subject to disciplinary action up to and including expulsion from school.

Nothing Is Dull Under Our Rainbow

We have established a reputation for becoming an innovative school with our unique programs. Offering enrichment activities beyond the classroom academics allows students to develop a wider view of their classmates, creates a stronger friendship bond among the students, and helps to take pressure off of busy parents thus allowing more evening family time. These activities include **Basketball, Soccer, Volleyball, Piano, Guitar, Drums, Violin, Art and After School Clubs.**

In our academic department, nothing is standing still either. *Our students and teachers were rewarded for their hard work when they received outstanding national standardized test (SAT) scores which average consistently in the 70th to 90th percentile school wide.* These results are especially meaningful when we live in a state that ranks among the lowest in the nation on standardized test scores. Throughout the year students join other Christian and public schools in academic and fine arts competitions. The students are prepared, confident, and score among the finalists.

We are always looking for new ways to be the best family centered school possible. Surveys are sent home every other year and also are given annually to the families of our 8th grade parents and other exiting families. We pride ourselves in our "Open Door Policy" where appointments are

seldom needed and your input is always welcome. We appreciate and depend on our parents and teacher's ideas on how we can better meet the student's needs and serve our families. That is why we believe our elementary motto, "Where Christ Is Honored and Children Are Loved," best describes

Rainbow Christian Academy.

Safety Evacuation Plan

Children's Rainbow Day School/Rainbow Christian Academy is located in Zone 6, which is in the 10-mile evacuation area of Turkey Point Nuclear Plant. Federal Law requires that schools develop evacuation plans for this area. We have no reason to believe there will be an incident at the nuclear facility that would in any way endanger the public. However, our concern for the health and safety of your children has prompted the development of evacuation safeguard in the remote possibility that students should have to be moved from the affected area.

Our school is equipped with an Emergency Public Safety Monitor that notifies us of any upcoming storm warnings (tornadoes, high winds, and evacuation notices) prior to the general public. A meeting hosted by Miami Dade Emergency Officials was held for local administrators. Two general misconceptions were corrected.

1. If there is an explosion at the plant it will create a dust that will be released into the atmosphere. The direction and the speed of the wind will determine how long it will be before reaching us. We are assured that there will be ample time to evacuate with a plan set in place.
2. We will only have to travel out of the 10-mile evacuation area, not hours up the road.

**PLEASE READ THE PLAN THAT RAINBOW WILL FOLLOW
IN THE NEED OF EVACUATION**

1. Our school will be notified by our Emergency Monitor or by the Public Siren Alarm.
2. Children will be transported by vehicles to a safe preplanned area listed below. Entrance into our 10-mile area will be closed. People that are outside this area will not be permitted to enter. If you are inside the area, ***DO NOT COME TO THE SCHOOL TO PICK UP YOUR CHILD.*** *Correct attendance of all children is vital. Parents should proceed to the evacuation site in order to pick their student up. If parents begin arriving to take children, it will slow our departure and possibly endanger the safety of all. We will have all faculty,*

administration and staff transport the students to the evacuation site. Staff and faculty vehicles will make as many trips as necessary to transport all children.

3. A voice notice will be left on the school answering machine and an email will be sent out restating where children are to be picked up. If you need to leave a message we will check the machine as soon as possible.
4. We will leave the school, traveling west on Silver Palm Drive to Krome. We will then travel north to Krome Avenue Church located at 22755 SW 177th Ave. The church phone number is (305)242-9695. Children may be picked up at the Church. All emergency cards with your phone numbers will be with administration. Children will only be released to persons on the emergency pickup cards.

***Forms
To
Keep
For
Your***

Reference

RAINBOW CHRISTIAN ACADEMY / CHILDREN'S RAINBOW DAY SCHOOL
22940 Old Dixie Highway Miami, Florida 33170
305-258-0194 / www.rainbowchristianacademy.com

Thank you for considering our school for your choice for education and spiritual training. God has truly blessed our school over the past years as we continue to provide an honors level academic curriculum and many extracurricular activities to build the whole child spiritually, intellectually and physically.

Admission Requirements:

- **Application:** Please fill out front and back. Be sure to include full addresses, phone numbers with extensions (if applicable), emergency contacts and social security numbers. Anyone not listed will not be permitted to remove your child from school. For students ages 2 to 4 years old, parent must sign on the back of the application that you have read the **DCF Brochure & Disciplinary Page found in the student handbook**
- **Emergency Card:** It is very important that all phone numbers be kept current. (Please include extensions at work). If you change your employment or move, please notify the office by phone or note so we may correct your records. Anyone not listed on the emergency card will not be permitted to remove your child from school. The parent must come to the office in person to delete or add a pick up person.
- **Current Physical:** Physicals are good for two years. All physical forms must be current in order for your child to attend. Parents must fill out your section. Form DH3040
- **Immunization Records** must be current. Students must have a current form **DH680 Florida Certificate of Immunizations** on file in order for your child to attend.
- **Driver's License:** Copy from both parents.
- **Birth Certificate:** All students are required to have a copy of birth certificate on file.
- **Statement of Cooperation:** Signed by **both parents** or **sole guardian**. A copy of this form can be found in the student handbook for reference.
- **Tuition Agreement:** Signed by **both parents** or **sole guardian**. A copy of this form can be in the student handbook for reference.
- **Book and Registration Fees:** All fees must be paid at time of registration. Paying these fees will hold your child's placement in school. All fees are non-refundable or transferable.

Registration Fee (K2-8th grade)	\$300.00	Book & Activity Fee	
		2 & 3 year old	\$150.00
Winter Supply Fee (due January)	\$40.00	4 year old	\$175.00
Technology Fee (1-8 th grade)	\$50.00	Kindergarten	\$175.00
Middle School Activity Fee (6 th -8 th grade)		Elementary (1 st – 5 th)	\$225.00
(billed \$25.00 quarterly)	\$100.00	Middle School (6 th – 8 th)	\$300.00

- **Entrance Test:** All students entering 1st-8th grade will be given an entrance test. Students must be able to test on grade level to be considered for enrollment. Registration & book fees must be paid in full in order for testing to be scheduled. Fees will be refunded less the 100.00 test fee if the applicant is not able to meet the minimum requirements.
- **Report cards and standardized test** from previous school submitted prior to entrance test.
- **Interview:** Students & parents of students entering 4th-8th grade will be assigned an interview session with the principal. This interview is to determine if the student and parents are in alignment with the school's mission and philosophies. Students entering middle school will also sign the **"Standards of Conduct."**
- **Student/Parent Handbook:** Please read all information, sign and return the front page in the handbook.

Rainbow Christian Academy admits student of any race, color or ethnicity

2019-2020 TUITION AGREEMENT

TUITION (PLEASE CHECK ALL THAT APPLY)

_____ PRE-SCHOOL: Tuition consists of (10) payments August 1st – May 1st
1st child \$5,500.00 year-\$550.00 monthly

_____ KINDERGARTEN: 8:15 – 2:00 Tuition consists of (10) payments August 1st – May 1st.
1st child: \$6,050.00 year-\$605.00 monthly

_____ ELEMENTARY: 8:15 – 3:00 Tuition consists of (10) payments August 1st – May 1st.
1st child \$6,550.00 year- \$655.00 monthly

_____ MIDDLE SCHOOL - (6th – 8th grade): 8:00 – 3:15 Tuition consists of (10) payments August 1st - May 1st
1st child \$6,800.00 year-\$680.00 monthly

_____ AFTERCARE: Kindergarten/Elementary/Middle School: I desire for my child/children to participate in after school activities at \$1,000.00 yearly / \$100.00 monthly per student August 1st – May 1st

*Aftercare is divided into a 10 month payment plan, therefore a reduction cannot be granted for absence holidays or school closures.

(K5-8th grade) \$1,050.00 discount applies to families paying full tuition on a 10 month payment plan beginning August 1st

A multiple child discount of \$75.00 per month is provided for additional siblings enrolled living in the same household. The registration fee is waived for the 3rd child or more.

PRESCHOOL / KINDERGARTEN / ELEMENTARY / MIDDLE SCHOOL: Tuition is due on the first of each month beginning August 1st and ending May 1st. Tuition is late after the 5th of the month and a late charge of **\$30.00** will be assessed. On the 10th day of the month, the student(s) will not be admitted to class until tuition is paid in full. Tuition is divided into a 10-month payment plan. Therefore a reduction cannot be granted when a child is absent, or when school is closed for holidays, staff conventions or severe weather. A \$40.00 Winter Supply Fee (per student) is due January 2020. This fee helps to cover art / crafts / SAT's etc. **\$30.00** along with late fees (as stated above) will be charged for the first returned check / **\$40.00** for 2nd returned check / accounts will be on **cash only** basis after 2 returned checks in a school term. All accounts must be current in order for report cards to be released quarterly.

WITHDRAWAL: The parent will notify the school in writing two weeks prior of a student's withdrawal. The payment due for the month of disenrollment is payable in full. The parent understands this releases the school to place another student. No school records will be provided or forwarded for students whose account is in arrears.

Registration and Book Fees are non-refundable and non-transferable.

My child/children _____ is/are enrolled at Children's Rainbow Day School/Rainbow Christian Academy. I have read the regulations regarding tuition payment procedures and agree to abide by them. I agree to pay any and all court costs incurred for collection of past due accounts. Both parents or sole guardian must please sign below. A copy of this agreement is in the student handbook for reference.

SIGNED (Father)

DATE

SIGNED (Mother)

DATE

Sole guardian or person responsible for payment:

SIGNED _____

DATE _____

Statement of Cooperation

It is my understanding that the policy of the school is to make no refunds or transfers on registration fees and book fees. I give Rainbow Christian Academy/Children’s Rainbow Day School permission for my child to take part in all school activities. Should any legal issue arise against Rainbow Christian Academy/Children’s Rainbow Day School or any employee or agent thereof, on my child’s behalf I agree to first adhere to arbitration which will consist of an arbitrator representing the school, an arbitrator representing the student’s legal guardian and a third non party arbitrator. If after arbitration the matter is not resolved and legal action is taken and if the school or its agent is not found at fault, I agree to pay attorney fees, court fees, damages or other costs that Rainbow Christian Academy/Children’s Rainbow Day School or its agent should incur to defend itself against such action.

This Statement of Cooperation will be in effect or as long as my children listed (or others to be enrolled) attend Rainbow Christian Academy/Children’s Rainbow Day School whether it is in the preschool, kindergarten, elementary, middle school or summer camp.

I understand that should my marital status change that it is my responsibility to have a corrected Statement of Cooperation signed and updated and delivered to Rainbow Christian Academy/Children’s Rainbow Day School. Rainbow Christian Academy/Children’s Rainbow Day School admits students of any race, color and national or ethnic origin.

In making application for my child to attend Children’s Rainbow Day School / Rainbow Christian Academy,

I agree to support the school in:

1. Its maintenance of high moral and Christian standards.
2. Its Rules and regulations as established in the Student handbook.
3. The kind and measure of discipline taken to insure good order and a proper learning environment.
4. Its Fundraising activities.
5. Policies and procedures as printed by the Administration of Children’s Rainbow Day School/ Rainbow Christian Academy.

We realize that attendance at Rainbow Christian Academy is a special privilege. We understand that potential pupils will be evaluated by varying means to determine eligibility and placement. We understand and accept the fact that the school reserves the right to refuse admission or terminate the enrollment for reasons of its own. We understand that all students are accepted on a trial basis and are subject to dismissal as deemed necessary by the school. We understand that elementary / preschool / middle school tuition is due on the first of each month and become past due after the fifth of the month.

List names and birth dates of children at Rainbow Christian Academy/Children’s Rainbow Day School.

<u>Child’s Name</u>	<u>Birthdate</u>	<u>Parent’s signature (Both parents must sign)</u>
_____	_____	_____ (Mother)
_____	_____	_____ (Father)
_____	_____	_____ (Sole Guardian)

Technology Use Policy for Rainbow Christian Academy 2019-2020

Rainbow Christian Academy believes that the proper use of technology can transform a classroom, allowing students to be more active participants in their own educational process. The internet is an ever growing collection of linked computer networks around the world. Rainbow Christian Academy students have access to this incredible source of information through their wireless laptop computers. The use of the Internet in school is a privilege, and with this privilege comes responsibility. To this end, Rainbow Christian Academy will hold a network user responsible for unacceptable uses of the network. Those choosing to disregard these rules will be given appropriate warning; repeated offences will result in the curtailing of network privileges.

Families are encouraged to set similar ethical standards for technology use at home.

Responsibilities:

- **Back up all school work files (students are responsible for backing up their own files).**
- Respect the School's technology resources.
- Protect your Username and Password.
- When using email accounts, be aware that email is not confidential.
 1. Use appropriate language.
 2. Do not reveal personal information.
 3. Email should only be used for school related communication.
- Always carry the laptop in the protective case.
- Students should demonstrate ethical behavior when using computers on Rainbow Christian Academy's network.
- Students are responsible for the security of their laptop. The laptop must be locked in the locker if not required in class.
- Adhere to all laws concerning the use and distribution of copyrighted software.

Restrictions:

- Students are never to access someone else's account or impersonate another user on the Network or Internet. Impersonating someone's email is **illegal**.
- Using email/internet in an offensive matter is not allowed. (Intimidation, Profanity or Bullying is strictly prohibited) (Inappropriate attachments are prohibited)
- Sending chain letters is prohibited.
- Installation/usage of computer games is strictly prohibited.
- Installation/usage of software to **legally or illegally** download/transfer music, movies, books, magazine for software is strictly prohibited. (Sample: Itunes, Limewire, etc)
- Access to any social network site (sample: Instagram, Snapchat, House Party) is strictly prohibited.
- Student shall not violate copyright laws or use the intellectual property of another individual or organization without permission.
- Installation of any software not provided by or approved by Rainbow Christian Academy.

Unattended Laptops

- Laptops are never to be left unattended. If a laptop is found unattended, it will be brought to the Principals office. The following will be applied prior to having the laptop returned to the student:
 1. First Offense: A parent conference and demerit
 2. Second Offense: \$50.00 fine, one after school detention & loss of technology usage for 2 days.
 3. Third Offense: \$100.00 fine, two after school detentions and a parent conference & loss of technology usage for 1 week.

Misuse of Laptop Technology

1. Warning
2. 1 week with no laptop
3. Entire quarter with no laptop
4. Continuous misuse will result in loss of laptop privilege for the academic year

Unsupported Software:

All students, along with their parent(s) or legal guardian are asked to read, discuss and sign the Rainbow Christian Academy Acceptable Use Policy. This signature indicates full cooperation with Rainbow Christian Academy’s computer and Internet use policy.

I understand and agree to abide by all of the provisions of the Rainbow Christian Academy Acceptable Use Policy:

Student Name (Print) _____ **Grade** _____

Signature _____ **Date** _____

Parent/Guardian (Print) _____

Signature _____

Middle School Standards of Conduct

The goal of RCA Middle School is to build leaders who “own” strong moral character traits equipping them to go out and be examples through their words and actions. As a Christian middle school we must maintain an environment in which the students will learn academically as well as grow spiritually. It is best summed up in 1 Corinthians 9:27; “Christians will endeavor to avoid practices which cause the loss of sensitivity to the spiritual needs of the world and loss of the Christian’s physical, mental, or spiritual well-being.”

Rainbow Christian is dedicated to helping our students become the best Christian leaders they can in order to be an example of Christ for our community.

The consequences of the choices we make will be taught daily. God has a plan for each of our lives and guides and directs us through our choices. Right choices help us grow in God’s plan. Poor choices will always result in consequences to help mold us.

Classroom Behavior: Students are expected to be in class on time and be prepared for class with all appropriate materials. They are expected to conform to all school and classroom behavior guidelines. This includes appropriate dress, displaying good manners, alert posture, being attentive to the teacher, and talking and leaving one’s seat only with permission. Students are expected to show courtesy, consideration and RESPECT to ALL faculty members and fellow students at all times.

Demerits: Demerits are classroom behavior notices. Every time a student receives a demerit, the parent will receive a computer print out with a signature required. There are 1,3 and 5 demerit offenses. The number depends on the severity. Every quarter the demerits will be cleared, however if a student receives 9 demerits in a semester he/she will be placed on probation and will begin the next quarter with 3 demerits. A student receiving more than 9 demerits in each semester will be re-evaluated, and it will be at the discretion of the school to expel or not allow re-enrollment for that student. 12 demerits in a quarter will result in suspension.

Actions resulting in Demerits:

The following offenses are punishable by **1 demerits/points**:

- Unprepared for class–Textbooks, Homework, Pens/Pencils, Paper
- Repeated classroom disruptions, as determined by the teacher
- Inappropriate language
- Bringing annoying or hazardous items on school property (ex. Matches, firecrackers, rubber bands)
- Writing or passing notes in class
- Eating or drinking in class (except water)
- Possession of non curriculum materials (ex. Magazines/catalogs)
- Possession of electronic devices (ex. Gameboys, cd Players, cell phones that are visible*, etc.)
- Gum chewing
- Late to class
- Dress Code Violation– No belt, Shirt untucked, incomplete uniform or wrong uniform etc...
- Out of class without a pass
- Inappropriate lunch behavior.
- Inappropriate transition behavior

The following offenses are punishable by **3 demerits/points**:

- Disrespect to a faculty member or adult (1st offense)
- Chapel misbehavior
- Disrespect for school property and property of others
- Profanity, vulgarity, taking God’s name in vain
- Cheating on any homework, class work, quiz, test (first offense) (student will also receive a zero)

- Vandalism or destruction of school property (under \$50) (student will also be charged for replacement or repair of property damaged)
- Disobedience of a direct instruction from a faculty member
- Fighting with provocation
- Public displays of affection
- Dishonest

The following offenses are punishable by **5 demerits and a suspension or expulsion depending on the severity. A second offense in any of these can result in expulsion.**

- Skipping class
 - Threats against a student or his/her property
 - Stealing of school or personal property. Vandalism of school property over \$50. (Item must be replaced by student)
 - Fighting without provocation
 - Disrespect to a faculty member (2nd offense)
 - Lying to staff or faculty member (including forged signatures)
 - Cheating (2nd offense) (this will also result in a 5 day suspension with zeros all five days a 3rd offense will result in expulsion)
 - Possession of a weapon
 - Possession or use of alcoholic beverages, tobacco, illegal drugs, or sexually explicit materials
 - Inappropriate cyberbullying on a social network (Facebook, Instagram, etc...)
- 1st offense** 2 day suspension with zero's given on all work. Work must be made up or 2 zero's will be given: **2nd offense** will result in expulsion.

It will be at the teacher's discretion to assign when after school or morning service time will take place. Students will take demerit slips home for signature on the day a demerit is issued.

Cell Phones: Cell phones will be allowed as long as they are turned off during school hours and kept in the locker. They may only be used after leaving the school grounds. The privilege of bringing a cell phone to school will be taken away if the cell phone is out or used, including text messaging, while on campus. Parents needing to reach their students during school hours should call the school office and a message will be given to the student. If taken out, kept on or seen, the phone or electronic device will be taken away and can be picked up in the office by a parent. Smart watches are not allowed.

Dress Code Violations: Any dress code violation will result in a demerit. The third demerit in a quarter will result in business attire for a week. Continued dress code violations will result in lunch detentions, suspensions and may eventually result in expulsion.

Tardy to Class: Excused tardiness will include doctor appointments, car trouble, illness or death in family. 3 unexcused tardies = 1 unexcused absence. Three tardies in a nine-week period will result to 1 unexcused absence which will affect perfect attendance.

Tardies are disruptive to the classroom and also have an adverse effect on your child's educational progress. Any student arriving after 8 a.m. must come through the office and have a note stating the reason for tardiness before going to the classroom. .

3 Unexcused tardies = 1 absence

On the 4th unexcused tardy in a school year there will be a \$5 charge

On the 5th unexcused tardy in a school year there will be a \$10 charge

On the 6th unexcused tardy in a school year there will be a \$15 charge

On the 7th unexcused tardy in a school year there will be a \$20 charge

The \$5 increment charge will continue to accumulate until a student reaches 15 unexcused tardies/ \$60 a school year. At this point a student will be asked to find another school. A students coming in half way through class, not prepared for the day is unfair to the student, the teacher and the class that is being interrupted . So.... thank you in advance for helping make our days at Rainbow successful.

Student Name (Print) _____ Grade _____

Signature _____ Date _____

Parent/Guardian (Print) _____

Signature _____

Homework Policy

- All homework is to be completed on a daily basis.
- A daily homework completion grade is given. If a HW assignment has not been completed, the student will receive a 0% completion grade. There will be not opportunity to make up missed homework. Two zeros in one week will result in a parental phone call.
- **Wednesday Church Attendance:** We encourage the attendance of Wednesday night youth group. When student attends assembly on Wednesday evening, he or she is excused from any **WRITTEN** work. All reading and studying is still required to be completed. If any HW was missed on the Monday and Tuesday prior to youth group or the Thursday and Friday after youth group, this privilege is revoked: Even if the student attends youth group, he or she must still complete ALL of Wednesday night’s HW. This is also true for missed homework due to unexcused absences.
- **Absence:** If a student is excused absent, he or she is required to make up any assignments that were missed. In cases of long illness, please inform the office, and work may be viewed on Praxi and handouts given in class are to be picked up from the subject area teachers. Unexcused absence homework assignments will earn a 0%.
- All long term projects and papers must be brought in on the due date regardless of absence. Excused absences will a receive one day grace period per day absent in order to make up quizzes, test or missed work. Students granted a pre-arranged excused absence must take test, quizzes and hand in projects prior to absence. Missed work is due upon arrival back at school.
- Students with an unexcused absence will be given a “O” for teste, quizzes and classroom work. These will not be made up.

I, _____, parent of _____, have read and
Print Parent name Print Student name

agree to the terms of conduct as stated by Rainbow Christian School. As a Rainbow parent and student we will work hard to gain all the benefits Rainbow has to offer. We are committed to making a year full of successes!

Father Signature

Mother Signature

Date

Sole Guardian

**Department of Health & Rehabilitative Services
Child Day Care Licensing
Authorization for Medication**

Administering medication is a courtesy. No medication shall be given by day care personnel without the signed permission of parent or guardian.

Child's Name: _____ Teacher: _____

Name of Medication and/or Prescription Number (if available): _____

Time (s) Medication is to be given: _____

Date (s) Medication is needed: _____ to _____

Parent's Signature: _____ Date: _____

Office Recordings:

Date: _____	Time/Amt _____	Staff Signature _____
Date: _____	Time/Amt _____	Staff Signature _____
Date: _____	Time/Amt _____	Staff Signature _____
Date: _____	Time/Amt _____	Staff Signature _____
Date: _____	Time/Amt _____	Staff Signature _____

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Chaperone Consent/ Agreement Form

We are always happy to have our parents travel with us and be a part of our school trips. We also know that there are many opinions and preferences represented in our school, as well as habits and family customs. Because of this we ask our parents who are traveling with us to sign a simple statement of cooperation for the purpose of communication and continuity for the trip that reflects our school's policies and Christian testimony. If you have any questions about any of the statements below, please notify the office prior to the trip for clarification. In order to participate on the trip it will be necessary for each parent/adult participant to agree to comply with the agreement.

Trip guidelines for parents:

- There is a no smoking policy on all school trips.
- There is a no alcohol consumption policy on all school trips.
- Dress must be modest and conform to the student dress code for all trips: Clothes should be loose fitting, no tank tops, strapless or low cut blouses. Jeans should not have holes. If any garment has a written message it should reflect Christian values.
- Younger siblings may not attend school field trips.
- There should be no profanity on any school trip.
- All school trips & field trips as specifically designed for the education of the students and are therefore "student centered." Parents attending are to assist where needed and should not attend with their own agenda.
- It is the responsibility of the group leaders to chaperone and provide student discipline on the trip. School representatives (chaperones) must know the whereabouts of students at all times. Students must never be unsupervised.

I agree to abide by the chaperone guidelines stated above

Chaperone Signature

Date

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