

Children's Rainbow Day School



2018-2019 Preschool Parent /Student Handbook



“It’s Better To Build A Child Than Repair A Man”

Location

22940 Old Dixie Highway
P. O. Box 700762
Miami, FL 33170

Telephone

(305) 258-0194

Fax

(305) 258-2167

Website

www.rainbowchristianacademy.com

e-mail address:

Mnehrbass@rainbowchristianacademy.com

PLEASE SIGN AND RETURN

I have read, understand and will abide by the policies and procedures stated in the 2018-2019 Children's Rainbow Day School student handbook.

Student's name

Father Signature

Mother Signature

Sole Guardian

Both parents must sign. If only one parent is responsible, please sign as sole guardian.

Date

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CHILDREN'S RAINBOW DAY SCHOOL
"It's Better To Build A Child Than To Repair A Man"

Location	22940 Old Dixie Highway P. O. Box 700762 Miami, FL 33170
Telephone	(305) 258-0194
Fax	(305) 258-2167
Office Hours	8:00 AM - 4:00 PM
School Hours	7:00 AM - 6:00 PM
Website	www.rainbowchristianacademy.com
Owner	Mrs. Delores A. Ward
Administrator/Principal	Mrs. Melissa Nehrbass Email – mnehbass@rainbowchristianacademy.com
Preschool Director	Ms. Sherie Harris Email - sharris@rcacrusaders.com
Office Manager	Mrs. Lynn Clow (Lclow@rainbowchristianacademy.com)
Office Assistant	Mrs. Theresa Ward (tward@rcacrusaders.com)

Rainbow Christian Academy is licensed by Dade County Department of Children and Family Services, recognized by Dade County Public School and accredited through Florida Association of Christian Colleges and Schools and National Council of Private School Accreditation. Teachers hold teaching certificates through Florida Association of Christian Colleges and Schools (FACCS). All credits may be transferred to any private and public school system

Welcome to Children's Rainbow Day School. Thank you for having made us your choice for quality childcare.

We, at Children's Rainbow Day School, labor to make your child's early learning experience a successful one. Our school is a Christ centered school endeavoring to help make each child feel he/she is special and loved and to give a quality education based on Biblical standards. The mission of the school is to develop the whole child for the glory of GOD by providing exemplary academic and extracurricular activity programs.

The A-Beka Book curriculum is effective, creative and instills a positive attitude towards learning.

By enrolling in Children's Rainbow Day School you have created a partnership that we hope will last through the years. Our partnership shall be to provide childcare in a safe, nurturing and distinctively Christian environment.

We welcome any questions or suggestions you may have that would best meet your child's specific needs and abilities. Please keep this handbook in a convenient place for easy referral.

History

On May 27, 1981 Children's Rainbow Day School opened its doors with an enrollment of 4 children, a license for 40, ages 2-4, and a BIG DREAM. The school was situated on 1.75 acres of tree-shaded property one block off of US 1 and Silver Palm Drive. Now 35 years later, the school is spread over 8 acres, enjoys a fine reputation in the community and holds a new license for 350 students ages 2 through 8th grade. A lovely spacious elementary campus opened September 1995. In September of 2005, we welcomed our 1st Middle School students with the purpose of providing continued solid academics along with emphasis on Christian Leadership.

Mission Statement

The mission of the academy is to join in partnership with families in order to develop the whole child for the glory of God through exemplary academic standards and extracurricular activity programs. Each child is wonderfully and fearfully made with talents and abilities waiting to be developed.

Philosophy

We believe every child can be successful if given the appropriate foundation and tools. By forming a partnership between the home and Christ directed educators, academic training, social development and God given talents will be developed. We are not an institution of reform but primarily believe "It is Better to Build a Child than Repair a Man" We strive to be a school where Christ is Honored and Children are Loved. It is the goal of Children's Rainbow/ Rainbow Christian to be an instrument designed by God to bring souls to the saving knowledge of Jesus Christ.

General Philosophy/ Objectives

The philosophy of Rainbow is to train students to be the best they can be for God and to do everything heartily unto the Lord. Christian character training is the number one goal with academic greatness being the second goal. Teachers are trained to follow specific classroom procedures, which provide an orderly, organized classroom enabling students to learn, interact, and be the best they can be. All curriculum used is centered on Biblical Principles. The A Beka curriculum is used exclusively in the preschool and Kindergarten departments where a solid, traditional program is implemented. In the elementary grades the A Beka curriculum is used for most subjects with the addition of Language and Creative Writing curriculums. In Middle School, Christian curriculum is used in Science and History. This curriculum provides specific areas of study with a focus on the Creator and His Creation.

Vision

The vision of RCA is to see the great commission fulfilled by students as they leave and go into high school, other schools, in their community and eventually serve God through Christian Leadership roles throughout the world.

Statement of Faith

We believe the Bible to be the inspired, the only infallible, authoritative Word of God. We believe that there is one God, eternally existent in the persons of Father, Son and Holy Spirit. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory. We believe that for the salvation of lost and sinful man regeneration by the Holy Spirit is absolutely essential. We believe the resurrection of both the saved and lost; they that are saved unto the resurrection of life and in our Lord Jesus Christ. We believe the present ministries of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.

Preschool Studies

August	Unit Study – Getting To Know You / Apples & Shapes
September	Unit Study - Dinosaurs
October	Unit Study – Harvest / Fire Prevention
November	Unit Study - Give Thanks / Veggie Tales
December	Unit Study - Happy Birthday Jesus
January	Unit Study – Circus Month / 1 Week Rodeo
February	Unit Study – Bugs, Bugs, Bugs / Valentines
March	Unit Study – Dr. Suess / Eric Carle / Dora the Explorer
April	Unit Study – Pooh Bear and Friends
May	Unit Study – Farm Animals

Tuition
Preschool \$5,500.00 / \$550.00 – 10 payment plan – August 1st - May 1st

Tuition is due on the first of each month beginning August 1st and ending in May 1st. Tuition is late after the 5th of the month and a \$30.00 late charge per family will be assessed. If the 5th falls on a weekend or holiday, tuition must be received prior to the 5th. After the 5th of the month a \$5.00 (per family) per week additional late charge will occur until paid in full. On the 10th day of the month, the student(s) cannot be admitted to class until tuition is paid in full. **\$30.00** along with late fees (as stated above) will be charged for the first returned check and **\$40.00** for 2nd returned check. Accounts will be on cash only basis after 2 returned checks in a school term. A \$40.00 Winter Supply Fee (per student) is due each January.

The office has business cards available to put in your wallet so you can hand them out to people you meet at restaurants, stores, and your work place or wherever life takes you. Write your name on the back of the business card and when the person you gave the card to comes in to register, not only will they receive \$50.00 off their registration fee but you will receive a \$50.00 credit on your account. All credits will be posted on your account in November. The credit does not apply to VPK only students.

Book and Supply Fees (Non-refundable & Non-transferable)

- Registration Fee \$300.00
- Summer Supply Fee K2-K4 \$145.00
- Winter Fee (Due in January) \$ 40.00
- Book & Activity Fee
 - 2 - 3 yr. olds \$150.00
 - 4 yr. olds \$175.00

VPK– Voluntary Pre-Kindergarten

Children’s Rainbow Day School is happy to extend to you the opportunity to participate in the VPK program. In the past we have chosen not to accept VPK funding due to government controls and the inability to continue teaching the Biblical foundations that we are founded on. In reviewing the current VPK provider requirements we were thrilled to see some changes, including the ability to teach faith based curriculum, which will allow us to accept VPK funding without jeopardizing the quality and standards of our program. If your child is 4 on or before September 1st you are eligible for the VPK program. Parents must register their child and receive the required certificate. All information needed to register can be found at www.vpkhelp.org. VPK classes are held each day from 8:15-11:30. If you would like to participate in our before school care or aftercare the fees listed below will apply:

VPK Only (8:15-11:30).....VPK Voucher– Must apply on line at www.vpkhelp.org by the registration deadline and submit voucher to Children’s Rainbow main office. K4 Full day fees apply if VPK voucher is not received. There is a charge of \$1.00 for each minute after 11:35 am pickup.

Registration Fee for before care or after care - \$475.00

This fee applies if your child uses this service anytime during the school year and is due at the time of registration. Registration for aftercare/ before care is based on a yearly commitment.

VPK– Voluntary Pre-Kindergarten (continued)

Before Care/ Aftercare for VPK full-time students only ...\$3,100.00 per year-payable in 10 payments of \$310.00 beginning August 1st and ending May 1st.

Full Day K4 without VPK Voucher-\$5,500.00 per school year– payable in 10 payments of \$550.00 beginning August 1st and ending May 1st
Book and Registration Fee - \$475.00

Enrollment/Admittance Policy

Children’s Rainbow Day School / Rainbow Christian Academy admit students of any race, color, national and ethnic origin. Rainbow seeks to enroll students of families who are looking for traditional Christian education, with high academic standards. It is important that the families join in partnership with the school in realizing each child’s true potential. Admission requirements include satisfactory behavior and parental assurance that they will support the mission of the school. Continued enrollment is contingent upon a satisfactory payment record and behavior in accordance with school standards.

Withdrawing Student

The parent will notify the school in writing 2 weeks prior to the first of the month of a student's withdrawal. This releases Rainbow Christian Academy to enroll another student. The payment due for the month of disenrollment is payable in full. No school records will be provided or forwarded for students whose account is in arrears.

Birth Certificate

All students are required to bring a copy of birth certificate to keep on file

Immunization & Physical Records

Dade County Health Department requires that we have a record of immunizations and physical for each child. Immunizations are to be taken care of through your physician or local health department. It will be necessary to bring this information upon completing your enrollment. A doctor’s physical stating that your child is able to attend school and participate in normal school activities is required. Physicians have these standard school forms in their office.

After 6:00 PM Pickup

There is a charge of \$1.00 **per family** for **each minute** after 6:05 PM. This is to be paid in cash the same evening or following school day. **Do not include this amount in your tuition check** as this money goes directly to the teacher staying late with the student.

Sign Out Sheets

Parent or adult person (18 years or older) picking up students before 2:30 must sign the child out in the office. After 2:30 p.m., a sign out sheet will be posted near the child’s playground. Identification will be asked from anyone that the staff has not met. Please notify the person that will be picking up your child of this policy.

Drop Off Policy

All preschool children must be walked to their classroom by parent, **not siblings**, and greeted by the teacher. If the teacher does not know your child has arrived, the child could follow the parent back out to the parking lot. Students are not allowed in driveway area without a parent.

K5 students may be dropped off at the pencil gate between 7:40 – 8:15; a staff member will be there to supervise. Please walk your K5 child to morning care if you arrive before 7:40.

Tardy Policy

Tardies are disruptive to the classroom and also have an adverse effect on your child's educational progress. Any student arriving after 8:15 am must come to the office to be walked to the classroom. A student may have 3 excused tardies a year due to family or personal illness.

3 Unexcused tardies = 1 absence

On the 4th unexcused tardy in a school year there will be a \$5 charge

On the 5th unexcused tardy in a school year will be a \$10 charge

On the 6th unexcused tardy in a school year there will be a \$15 charge

On the 7th unexcused tardy in a school year there will be a \$20 charge

The \$5 increment charge will continue to accumulate until a student reaches 15 unexcused tardies/ \$60 in a school year. At this point a student may be asked to find another school. A student coming in half way through Bible, not prepared for the day is unfair to the student, the teacher and the class that is being interrupted. Thank you in advance for helping make our days at Rainbow successful

Pick Up Policy

Please be prepared to show your driver's license to the aftercare staff or administration when picking up your child in aftercare. It is important that you greet the aftercare staff when picking up your child. Adults must sign children out when picking up. This is a policy of Children's Rainbow Day School and Department of Children and Families.

K-5-2:00 pm pick up: Children that are on the early dismissal list will be brought to the parent's car lined up by the big playground entrance. Be prepared to show driver's license to the staff at the 2:00 kindergarten pickup area if needed.

On your emergency/pick-up card you will list the people that are allowed to pick up your child. Please do not send anyone else unless you notify the school in writing. For safety reasons we cannot accept permission over the phone.

If parents are divorced or separated and one parent is not allowed to see or pick up the student, we must have a certified copy of the Court Order for Final Judgment on file.

Severe Weather

In case of hurricane or severe weather warnings, our school will close to coincide with the public school system. Check radio and TV for reports of Dade County School closing. In the event of closing early, please arrange for someone to pick up your children. School may reopen before or after Dade county schools depending on the damage the school may have sustained. The school will have a recorded message after a severe storm to notify when the school will reopen.

Lockdown procedures

In the event of a security alert by local police authority, government official or school administration, the students will be confined to the classroom. All windows and doors will be secured and blinds closed. Students will proceed in a normal classroom activity. The gates entering the school will be locked as well as the classrooms and office. For the safety of the students, parents will not be permitted to pickup children until the lockdown has been lifted by proper authorities and school administration.

Accidents

In case of an accident at school, we will call the parent. If the parent cannot be reached we will call the emergency numbers listed on your emergency card. It is **extremely** important that we are able to notify someone. **Please keep these numbers current.** If a child has a minor injury parents will be notified at pick up.

Illness

For the welfare of your child and others in the school, **all students who are sick must be kept at home.** When the child is well enough to participate in a normal school day, he/she may return to class. The class does participate in outdoor activities each day, weather permitting. If a child becomes ill during school hours, the administration will determine if the illness warrants a call for the child to be picked up. If a fever is determined, parents will be called. The child must then be picked up. The child must be fever free for 24 hours upon return. The teacher will give a general health check as each student arrives each day. Any student with head lice will not be admitted to class until the last nit is removed. **Please keep your contact phone numbers current,** a child that is ill always wants Mommy or Daddy.

Medication Policy

If a student is finishing medication, please **bring it to the office in the original container. A medication permission slip and instructions must be filled out.** The dispensing of medicine is a courtesy of the school. Licensing requires that the above procedures be followed. For this reason medication cannot be given unless the above instructions are followed.

Playground Safety

Our preschool playground is designed for children 2-5 years old, it is safe and developmentally appropriate.

Our elementary playground is designed for students in kindergarten and older. Please do not allow your preschooler to play in the playground as the equipment is not age appropriate for them and their safety could be at risk.

Photography Clause

Children's Rainbow reserves the right to photograph or video tape children during school activities for the yearbook, website, decorative, educational or advertising purposes. If you do not wish to have your child photographed or video taped, please submit written notification to the office.

School Visits

It is the desire of the administrators and the faculty to be a service to both parents and students. Please feel free to consult with the school office regarding any problems or questions that concerns your child. Teachers always welcome parental visits with appointments approved by Mrs. Nerhbass. Appointments may be set up with your child's teacher at convenient after school hours. Parents should always receive a visitor's pass from the office when visiting the campus during the school day.

Parent Participation

We welcome and appreciate any help parents can offer. We realize that because we do offer a full day program most of our parents work. If your schedule permits, we encourage you to check with your child's teacher if you are able to volunteer to help during special events. Parents should always receive a visitor's pass from the office when visiting the campus during the school day with the exception of party day. Deliveries of any item to a student should all come through the office.

Problem Solving

It is the desire of the administrators and the faculty to be of service to both parents and students. Please feel free to consult with the school office regarding any problems or questions that concern your child. Teachers always welcome visits from parents by appointment. An appointment may be set up with your child's teacher at convenient after school hours. Most pre-arranged parent teacher meeting will also be attended by a school administrator. Teachers may also be contacted via e-mail. A teacher's e-mail may be accessed through the school website, www.rainbowchristianacademy.com

If a problem has been brought to the teacher's attention and an acceptable solution was not agreed upon an appointment may be set up with the principal. Rainbow offers an open door policy but there are times that appointments should be made in order secure an uninterrupted block of time.

In the event that a solution can not be reached concerning a problem with an administrator a meeting may be arranged with Mrs. Ward, the owner of Rainbow. These meetings are infrequent and may be requested in writing through the office.

Rainbow administration and teachers will do everything they can with the directing of the Holy Spirit in order to accommodate your request, listen to your concern and resolve the problem. Occasionally a solution may not be reached and we understand that the parent is ultimately responsible for their child's education and may deem it necessary for the child to attend a school where the standards or expectations may be slightly different.

Communicable Disease Policy

Children's Rainbow Day School desires to maintain a healthy school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable disease" shall mean an illness which arises as a result of a specific infectious agent which may be transmitted either directly or indirectly by a susceptible host, infected person or animal to other persons.

A teacher or an administrator who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school principal. The reportable diseases include the following: Amebiasis, Animal bite of Humans by a potentially rabid animal, Anthrax, Botulism, Brucellosis, Campylobacteriosis, Conjunctivitis (Pink eye), Chancroid, Dengue,

Communicable Disease Policy continued

Diphtheria, Encephalitis, Giardiasis (acute), Gonorrhea, Granuloma Inguinale, Hansen's Disease (Leprosy), Hemorrhagic Fevers, Hepatitis, Histoplasmosis, Human Immune deficiency Virus (HIV), Leptospirosis, Lymphogranuloma Venereum, Malaria, Measles (rubeola), Meningitis, Meningococcal Disease, Mumps, Paralytic Shellfish Poisoning, Pertussis, Pesticide Poisoning, Plague, Poliomyelitis, Psittacosis, Rabies, Relapsing Fever, Rocky Mountain Spotted Fever, Rickettsia, Rubella, including congenital, Salmonellosis, Schistosomiasis, Shigellosis, Smallpox, Syphilis, Tetanus, Toxoplasmosis acute, Trichinosis, Tuberculosis, Tularemia, Typhoid Fever, Typhus, Vibrio Cholera, Vibrio Infections, Yellow Fever.

Any student or employee with a communicable disease, for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employees with a communicable disease for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, our school may require an independent physician's examination of the student or employee to verify the diagnosis of communicable disease.

This school reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school.

Exception Clause

Children's Rainbow Day School holds the right to make an occasional exception for families. Any exception made for one does not necessarily mean an exception for all.

Bible

Bible time is the most important half-hour of the school program. It sets the pace for the entire day. Bible teaching reinforces all the teaching about character and Christian living throughout the day. The Bible is "the most effective character forming power known to man". (Halley)

Class Time includes:

- Patriotic Opening
- Old and New Testament Bible Stories
- Bible Memory Verses
- Songs - Traditional hymns and choruses

The lessons flow from the Word of God, through the heart of the teacher, to the heart of the student. The curriculum has been planned so students going through the *A-Beka Bible Program* will be thoroughly acquainted with the basic portions of the Scriptures.

APPROXIMATE DAILY SCHEDULE

Morning Care	7:00 AM - 7:40 AM
Teachers Arrive	7:40 AM
Class	8:15 AM - 11:30 AM
Outside Play	9:30 AM - 10:00 AM
Lunch K2	10:45 AM - 11:15 AM
Lunch K3	11:00 AM - 11:30 AM
Lunch K4 (full day)	11:30 AM - 12:00 PM
Outside Play	12:00 PM - 12:30 PM
Story and Naptime	12:30 PM - 2:30 PM
Afternoon Play	3:00 PM - 6:00 PM

Curriculum

Short Intervals of Daily Teaching Include the Following:

- Social development
- Weekly visits to the school library
- Relating what is seen in pictures
- Distinguishing between colors
- Special Art Projects
- Cooking
- Specific Music Curriculum
 - Music is intertwined throughout the entire day.
 - Classes join together once a week for group singing, rhythm and instrument fun.
- Manuscript Writing Skills (K2 & K3) Cursive (K4)
- Basic Phonics
- Introduction to name, shape, recognition and phonetic sound of all the letters of the alphabet
- Recognition of numbers by name, shape, concept and counting to 30 for 2's and 3's and 100 for K-4. Flash cards, felt numbers and objects and manipulatives are used as aids
- Language development and enrichment will encourage the children to think and to strengthen their vocabulary
- Finger plays and poetry
- Development of fine motor skills through coloring, painting, cutting, play dough, etc.
- Development of gross motor skills through free and organized play in our beautiful outdoor playground
- Monthly thematic units
- K-4 Reading circles which include the reading of blends, words and sentences

Morning Care

Morning care is from 7:00 AM to 7:40 AM. We are providing this service for parents who must leave for work before our class program begins. There is no additional charge for this service.

Class

The teacher will take his/her children from morning care to class at 7:40 A.M. Class time begins promptly at 8:15 A.M. We ask that children be in their rooms by 8:00 so they do not feel rushed and the teacher will be able to personally welcome the student. Separation time from parents for preschoolers sometimes requires that extra hug from the teacher. A program of saluting the flag, music and Bible story begins their day. If arriving late please bring your child to the office. A staff member will walk children arriving after 8:15 to their classroom. Classroom doors and gates are locked promptly at 8:15 The staff member that brings your child to class will make sure your child is happy. An important part of our teaching at Children's Rainbow is establishing good habits and being consistent. Teaching your child the value of punctuality is a worthwhile gift.

Lunch

We wish for this to be a very happy time for the students. Each teacher takes his/her class to the picnic tables on the playground, weather permitting, as determined by the teacher or administration. The country setting lends itself to a relaxing atmosphere. Children should bring their own *nutritious* lunch or pre-order a lunch from our catered hot lunch program. A monthly menu is prepared and distributed to the students and hot lunch choices are made a month at a time. Sodas and candy are not permitted during lunch times. Fast food lunches are discouraged and should be limited to special occasions. Please check the pouring spouts each day on the thermos to make sure there is not a buildup of liquid.

Snack

God has designed our bodies to need fuel to operate at the maximum potential. The school provides a morning snack to the children (K2-K4) at 9:30 a.m. and afternoon snack at 2:45 p.m. and 5:00 p.m.

Naptime

The teacher will assist her children in getting ready for rest time. Each child is assigned an individual mat and mat cover. As the children wake up the teachers will lovingly assist with bathroom and snack. This is a very busy time for the teacher and children. They are putting mats away, using the bathroom and waiting for the other children to finish. This is a noisy and happy time, a relaxed and family feeling time. If you need to pick up your child during wake-up, please sign your child out in the office and we will bring him/her to you. *The teacher will not be able to visit with you during this time because it is unstructured and all of her attention must be on the children.*

Share Day / Toys

Tuesdays are designated as Share Day. This encourages language and social development. Each child will stand before the class and describe his/her item. Please keep this day for **Tuesdays** only. The school cannot be responsible for lost or broken toys. Please do not send expensive toys. Toys beginning with the letter of the week are always a big hit. Books and balls are always welcome.

Birthdays

Party time will be during morning or afternoon snack time. Refreshments may be sent with your child. They should be kept simple with cupcakes or cookies. Please do not send favors or treats. Notify your child's teacher so she will not plan snack for this day. When sending home invitations for a birthday party it is required that all students in the class are invited or all girls if it is a girl party or all boys if it is a boy party. No student should be left out.

Uniforms

- Girl's Uniform: Red or Navy baby doll dress with plaid
Plaid Dress w/ navy collar with logo patch
Plaid Jumper with logo patch
White Short Sleeve Polo
Solid Black Shoes with Rubber Soles (No Lights)
White Ankle Socks (socks must cover ankles)
Navy Bike Shorts (to be worn under dress)
May be worn on cooler days:
White Long Sleeved Shirt (to be worn under regulation uniform shirt)
White or Navy Blue tights(to be worn under dress)
Solid Navy Jacket, Sweater or Sweatshirt purchased at uniform store
- Boy's Uniform: Red Short Sleeve Polo Shirt
Navy and Red polo with stripped ribbon
Red/Navy Rugby Short Sleeve Polo Shirt (K5 and Older)
Long Sleeved Red Uniform Shirt
Navy Blue Uniform Shorts
Navy Blue Long Pants
Solid Black Shoes with Rubber Soles (No Lights, No hightops)
Navy Blue or black socks (socks must cover ankles)
May be worn on cooler days:
Navy Long Sleeved Shirt (to be worn under regulation uniform shirt)
Solid Navy Jacket, Sweater or Sweatshirt purchased at uniform store

*** If weather drops to 45 degrees or cooler by 6:00 a.m., white or navy leggings or tights may be worn under uniform dress/culottes. No jeans please. Students may also bundle up in their winter coats over their Rainbow uniform jacket. Hats, scarfs, gloves etc. should not be worn. We keep our classrooms at a comfortable temperature and will not go outside if weather is too cold.*

Uniforms are worn Monday - Thursday. On Friday, students may wear their Children's Rainbow Day School T-shirts that are available in the school office. Girls wear **navy blue uniform skort or skirt** that can be purchased at the uniform store. Boys wear **navy blue uniform shorts or pants**. If the school T-shirt is not worn on Friday, regulation uniforms must be worn.

Uniform Policy

- Regulation uniform must be worn each day. Students will not be accepted in the classroom and parents will be called at work to bring appropriate uniform.
- ***Please plan ahead for cool days by purchasing a navy blue regulation jacket in advance. Sunshine Wear Uniforms will embroider child's name on jacket for a small fee.***
- Shoes must be comfortable and safe for active play (with Rubber Soles) No heels, boots or high top sneakers for girls.
- Only stud earrings may be worn. For student safety the teacher will remove dangling or hoop earrings.
- Male students may not wear earrings.
- All students must have at least one full set of clothing in their cubby boxes in case of spills or bathroom accidents. All clothes should be labeled and in a ziploc bag.
- Novelty headbands are not permitted. (example: ears, hats, ornaments)

Haircuts

Traditional haircuts for boys are required. The hair should not come below the ears, eyebrows, or collar. Braids or twists are not permitted to shorten hair length. No Mohawks or scalp designs. Hair must be natural color.

Fundraisers

Our school sponsors two successful Fundraisers each year. They are:

Fall Program: Gift wrap, gifts and candy.
We receive 50% of the proceeds, plus student prizes.

School Wide Carnival and Walk-A-Thon:

All classes participate by designing and sponsoring game booths. Activities include a community wide raffle, delicious food, a walk-a-thon, silent auction, plant, vegetable and garage sale. Our school receives almost 100% profit.

We encourage all parents to take an active part in these special events. Tuition pays for the operation of the school. ***Fundraisers make it possible for the purchase of special equipment or to finance special projects. If each family does their share, we can realize success.*** All students will enjoy the items purchased with money raised. Therefore, we encourage the participation of the entire student body. If a family opts not to participate in fundraising, a donation to the school is acceptable.

The sixth and eighth grade class and other extracurricular groups also do various fundraisers throughout the year. These fundraisers are optional; we ask that you pick and choose the ones you are interested in.

On Discipline (K2-K5)

Much time, thought and prayer goes into Character Training. We believe that these are the formative years of our students. We believe that it is “Better to Build a Child than Repair a Man”. We are very consistent in our character training so that the student is secure in knowing the boundaries. We spend much time in teaching the correct way the first time, so poor habits are not formed.

We will remind and go back over Habit Training periodically. The teacher always makes sure that the child understands the rule that has been broken. Children’s Rainbow Day School requests full cooperation from both child and parents in the education of the child.

On occasions that the student chooses not to obey the school rules, the following procedures are followed:

- Time out may be given. This removes the student from the activity that is going on.
- If time out is not effective the teacher will ask the administration for assistance.
- If the same behavior continues, Ms. Harris, Mrs. Nehrbass or the teacher will ask for parental help. It is important that the school and parents work closely with the training of the student. Please let the school know if there are any changes happening in your child’s life that could cause a change in behavior. Knowing why a child may be having a difficult time makes a great difference as we try to help your child. On occasion a parent may be asked to pick his/her child up.
- In closing, let us share our thoughts on inappropriate behavior. We view it as one more opportunity to help your child become the very best he/she can be for God and our future generation. It is our prayer that we can train the students to obey out of love and respect, not fear. We desire to train the child to choose to do right because it is right to do right even when it may be hard.

It is a large responsibility and honor that God has given us. We pray daily for Godly wisdom in meeting each student’s needs. If a matter concerns you then it concerns us. If you have any questions regarding our discipline policy, please feel free to make an appointment with Ms. Harris, Mrs. Nehrbass or your child’s teacher.

Nothing Is Dull Under Our Rainbow Umbrella...(Take A Peek At Elementary)

We have established a reputation for becoming an innovative school with our unique programs. Offering enrichment activities beyond the classroom academics allows students to develop a wider view of their classmates, creates a stronger friendship bond among the students, and helps to take pressure off of busy parents thus allowing more evening family time. These activities include, Chorus, Volleyball, Soccer, Basketball, Middle School Band, Guitar, Piano, Drums, Science club and Art.

In our academic department, nothing is standing still either. *Our students and teachers were rewarded for their hard work when they received outstanding national standardized test (SAT) scores that average consistently in the 70th to 90th percentile school wide.* These results are especially meaningful when we live in a state that ranks among the lowest in the nation on standardized test scores. Throughout the year students join other Christian and public schools in academic and fine arts competitions. The students are prepared, confident, and score among the finalists.

We are always looking for new ways to be the best family centered school possible. We depend on our parents and teacher's ideas on how we can better meet the student's needs. That is why we believe our preschool motto, "It's Better To Build A Child Than Repair A Man," best describes

Children's Rainbow Day School

Safety Evacuation Plan

Children's Rainbow Day School/Rainbow Christian Academy is located in Zone 6, which is in the 10-mile evacuation area of Turkey Point Nuclear Plant. Federal Law requires that schools develop evacuation plans for this area. We have no reason to believe there will be an incident at the nuclear facility that would in any way endanger the public. However, our concern for the health and safety of your children has prompted the development of evacuation safeguard in the remote possibility that students should have to be moved from the affected area.

Our school is equipped with an Emergency Public Safety Monitor that notifies us of any upcoming storm warnings (tornadoes, high winds, and evacuation notices) prior to the general public. A meeting hosted by Miami Dade Emergency Officials was held for local administrators. Two general misconceptions were corrected.

1. If there is an explosion at the plant it will create a dust that will be released into the atmosphere. The direction and the speed of the wind will determine how long it will be before reaching us. We are assured that there will be ample time to evacuate with a plan set in place.
2. We will only have to travel out of the 10-mile evacuation area, not hours up the road.

PLEASE READ THE PLAN THAT RAINBOW WILL FOLLOW
IN THE NEED OF EVACUATION

1. Our school will be notified by our Emergency Monitor or by the Public Siren Alarm.
2. Children will be transported by vehicles to a safe preplanned area listed below. Entrance into our 10-mile area will be closed. People that are outside this area will not be permitted to enter. If you are inside the area, ***DO NOT COME TO THE SCHOOL TO PICK UP YOUR CHILD. Correct attendance of all children is vital. Parents should proceed to the evacuation site in order to pick their student up. If parents begin arriving to take children, it will slow our departure and possibly endanger the safety of all. We will have all faculty, administration and staff transport the students to the evacuation site. Staff and faculty vehicles will make as many trips as necessary to transport all children.***
3. A voice notice will be left on the school answering machine, and a "Remind" text sent restating where children are to be picked up. If you need to leave a message we will check the machine as soon as possible or respond to the Remind text.
4. We will leave the school, traveling west on Silver Palm Drive to Krome. We will then travel north to Krome Avenue Church located at 22755 SW 177th Ave. Children may be picked up at the Church. All emergency cards with your phone numbers will be with administration. Children will only be released to persons on the emergency pickup cards.

***Forms
To
Keep
For
Your
Reference***

RAINBOW CHRISTIAN ACADEMY / CHILDREN'S RAINBOW DAY SCHOOL
22940 Old Dixie Highway Miami, Florida 33170
305-258-0194/ www.rainbowchristianacademy.com

Thank you for considering our school for your choice for education and spiritual training. God has truly blessed our school over the past years as we continue to provide an honors level academic curriculum and many extracurricular activities to build the whole child spiritually, intellectually and physically.

Admission Requirements:

- **Application:** Please fill out front and back. Be sure to include full addresses, phone numbers with extensions (if applicable), emergency contacts and social security numbers. Anyone not listed will not be permitted to remove your child from school. For students ages 2 to 4 years old, parent must sign on the back of the application that you have read the **DCF Brochure & Disciplinary Page found in the student handbook**
- **Emergency Card:** It is very important that all phone numbers be kept current. (Please include extensions at work). If you change your employment or move, please notify the office by phone or note so we may correct your records. Anyone not listed on the emergency card will not be permitted to remove your child from school. The parent must come to the office in person to delete or add a pick up person.
- **Current Physical:** Physicals are good for two years. All physical forms must be current in order for your child to attend. Parents must fill out your section.
- **Immunization Records** must be current. Students must have a current form **DH680 Florida Certificate of Immunizations** on file in order for your child to attend.
- **Driver's License:** Copy from both parents.
- **Birth Certificate:** All students are required to have a copy of birth certificate on file.
- **Statement of Cooperation:** Signed by **both parents** or **sole guardian**. A copy of this form can be found in the student handbook for reference.
- **Tuition Agreement:** Signed by **both parents** or **sole guardian**. A copy of this form can be in the student handbook for reference.
- **Book and Registration Fees:** All fees must be paid at time of registration. Paying these fees will hold your child's placement in school. All fees are non-refundable or transferable.

Registration Fee: (K2-8 th grade)	\$300.00	Book & Activity Fee:	
Winter Supply Fee (due January)	\$ 40.00	2 & 3 year olds	\$150.00
Technology Fee (1 st -8 th grades)	\$ 50.00	4 year olds	\$175.00
Middle School Activity Fee	\$100.00	Kindergarten	\$175.00
(\$25.00 billed quarterly)		Elementary (1st-5th)	\$225.00
		Middle School (6 th -8 th)	\$300.00

- **Entrance Test:** All students entering 1st-8th grade will be given an entrance test. Students must be able to test on grade level to be considered for enrollment. A \$50.00 testing fee will be due at the time of testing and will be applied towards registration. Half of the testing fee will be refunded if the applicant is not able to meet the minimum requirements.
- **Report cards and standardized test** from previous school submitted prior to entrance test.
- **Interview:** Students & parents of students entering 4th-8th grade will be assigned an interview session with the principal. This interview is to determine if the student and parents are in alignment with the school's mission and philosophies. Students entering middle school will also sign the **"Standards of Conduct."**
- **Student/Parent Handbook:** Please read all information, sign and return the front page in the handbook.

2018-2019 TUITION AGREEMENT

TUITION (PLEASE CHECK ALL THAT APPLY)

_____ **VPK Only (8:15-11:30)**

VPK Voucher – Must apply on line www.vpkhelp.org by registration deadline and submit voucher to Children’s Rainbow Day School main office. K4 Full day fees apply if VPK voucher is not received.

_____ **Full day K4 with VPK voucher**

Registration & Activity Fee for before and aftercare - \$475.00

This fee applies if your child uses this service anytime during the school year and is due at the time of registration. Registration for before and aftercare is based on a yearly commitment.

_____ **Before care / Aftercare for K4 students with VPK voucher**

\$3,100.00 per year-payable in 10 payments of \$310.00 beginning August 1st and ending May 1st

_____ **Full day K4 without VPK Voucher**

\$5,550.00 per school year – Payable in 10 payments of \$550.00 beginning August 1st and ending May 1st

Registration & Activity Fee for before and after care - \$475.00

Note: Tuition discounts do not apply for VPK Only students

Tuition is due on the first of each month beginning August 1st and ending May 1st. Tuition is late after the 5th of the month and a late charge of **\$30.00** will be assessed. On the 10th day of the month, the student will not be admitted to class until tuition is paid in full. Tuition is divided into a 10-month payment plan. Therefore a reduction cannot be granted when a child is absent, or when school is closed for holidays, staff conventions or severe weather. A \$40.00 Winter Supply Fee (per student) is due in January 2019. This fee helps to cover activities. **\$30.00** along with late fees (as stated above) will be charged for the first returned check / **\$40.00** for 2nd returned check / accounts will be on **cash only** basis after 2 returned checks in a school term.

WITHDRAWAL: The parent will notify the school in writing two weeks prior of a student’s withdrawal. The payment due for the month of disenrollment is payable in full. The parent understands this releases the school to place another student. No school records will be provided or forwarded for students whose account is in arrears.

Registration and Book Fees are non-refundable and non-transferable.

My child/children _____ is/are enrolled at Rainbow Christian Academy /Children’s Rainbow Day School. I have read the regulations regarding tuition payment procedures and agree to abide by them. I agree to pay any and all court costs incurred for collection of past due accounts. Both parents or sole guardian must please sign below. A copy of this agreement is in the student handbook for reference.

SIGNED (Father)

DATE

SIGNED (Mother)

DATE

Sole guardian or person responsible for payment:

SIGNED

DATE

2018-2019 TUITION AGREEMENT

TUITION (PLEASE CHECK ALL THAT APPLY)

_____ PRE-SCHOOL: Tuition consists of (10) payments August 1st – May 1st
1st child \$5,500.00 year-\$550.00 monthly

_____ KINDERGARTEN: 8:15 – 2:00 Tuition consists of (10) payments August 1st – May 1st.
1st child: \$6,050.00 year-\$605.00 monthly

_____ ELEMENTARY: 8:15 – 3:00 Tuition consists of (10) payments August 1st – May 1st.
1st child \$6,550.00 year- \$655.00 monthly

_____ MIDDLE SCHOOL - (6th – 8th grade): 8:00 – 3:15 Tuition consists of (10) payments August 1st - May 1st
1st child \$6800.00 year-\$680.00 monthly

_____ AFTERCARE: Kindergarten/Elementary/Middle School: I desire for my child/children to participate in after school activities at \$1,000.00 yearly / \$100.00 monthly per student August 1st – May 1st
*Aftercare is divided into a 10 month payment plan, therefore a reduction cannot be granted for absences, holidays or school closures.

(K5-8th grade) 15% discount applies to families paying full tuition on a 10 month payment plan beginning August 1st

A multiple child discount of \$75.00 per month is provided for additional siblings enrolled living in the same household. The registration fee is waived for the 3rd child or more.

PRESCHOOL / KINDERGARTEN / ELEMENTARY / MIDDLE SCHOOL: Tuition is due on the first of each month beginning August 1st and ending May 1st. Tuition is late after the 5th of the month and a late charge of **\$30.00** will be assessed. On the 10th day of the month, the student(s) will not be admitted to class until tuition is paid in full. Tuition is divided into a 10-month payment plan. Therefore a reduction cannot be granted when a child is absent, or when school is closed for holidays, staff conventions or severe weather. A \$40.00 Winter Supply Fee (per student) is due in January 2019. This fee helps to cover art / crafts / SAT's etc. **\$30.00** along with late fees (as stated above) will be charged for the first returned check / **\$40.00** for 2nd returned check / accounts will be on **cash only** basis after 2 returned checks in a school term. All accounts must be current in order for report cards to be released quarterly.

WITHDRAWAL: The parent will notify the school in writing two weeks prior of a student's withdrawal. The payment due for the month of disenrollment is payable in full. The parent understands this releases the school to place another student. No school records will be provided or forwarded for students whose account is in arrears.

Registration and Book Fees are non-refundable and non-transferable.

My child/children _____ is/are enrolled at Children's Rainbow Day School/Rainbow Christian Academy. I have read the regulations regarding tuition payment procedures and agree to abide by them. I agree to pay any and all court costs incurred for collection of past due accounts. Both parents or sole guardian must please sign below. A copy of this agreement is in the student handbook for reference.

SIGNED (Father)

DATE

SIGNED (Mother)

DATE

Sole guardian or person responsible for payment:

SIGNED

DATE

Statement of Cooperation

It is my understanding that the policy of the school is to make no refunds or transfers on registration fees and book fees. I give Rainbow Christian Academy/Children's Rainbow Day School permission for my child to take part in all school activities. Should any legal issue arise against Rainbow Christian Academy/Children's Rainbow Day School or any employee or agent thereof, on my child's behalf I agree to first adhere to arbitration which will consist of an arbitrator representing the school, an arbitrator representing the student's legal guardian and a third non party arbitrator. If after arbitration the matter is not resolved and legal action is taken and if the school or its agent is not found at fault, I agree to pay attorney fees, court fees, damages or other costs that Rainbow Christian Academy/Children's Rainbow Day School or its agent should incur to defend itself against such action.

This Statement of Cooperation will be in effect upon registration and as long as my children listed (or others to be enrolled) attend Rainbow Christian Academy/Children's Rainbow Day School whether it is in the preschool, kindergarten, elementary, middle school or summer camp.

I understand that should my marital status change that it is my responsibility to have a corrected Statement of Cooperation signed and updated and delivered to Rainbow Christian Academy/Children's Rainbow Day School. Rainbow Christian Academy/Children's Rainbow Day School admits students of any race, color and national or ethnic origin.

In making application for my child to attend Children's Rainbow Day School / Rainbow Christian Academy, I agree to support the school in:

1. It's maintenance of high moral and Christian standards.
2. It's rules and regulations as established in the Student handbook.
3. The kind and measure of discipline taken to insure good order and a proper learning environment.
4. It's fundraising activities.
5. Policies and procedures as printed by the Administration of Children's Rainbow Day School/ Rainbow Christian Academy.

We realize that attendance at Rainbow Christian Academy is a special privilege. We understand that potential pupils will be evaluated by varying means to determine eligibility and placement. We understand and accept the fact that the school reserves the right to refuse admission or terminate the enrollment for reasons of its own. We understand that all students are accepted on a trial basis and are subject to dismissal as deemed necessary by the school. We understand that elementary / preschool / middle school tuition is due on the first of each month and become past due after the fifth of the month.

List names and birth dates of children at Rainbow Christian Academy/Children's Rainbow Day School.

<u>Child's Name</u>	<u>Birthdate</u>	<u>Parent's signature (Both parents must sign)</u>
_____	_____	_____ (Father)
_____	_____	_____ (Mother)
_____	_____	_____ (Sole Guardian)

**Department of Health & Rehabilitative Services
Child Day Care Licensing
Authorization for Medication**

Administering medication is a courtesy. No medication shall be given by day care personnel without the signed permission of parent or guardian.

Child's Name: _____ Teacher: _____

Name of Medication and/or Prescription Number (if available): _____

Time (s) Medication is to be given: _____

Date (s) Medication is needed: _____ to _____

Parent's Signature : _____ Date: _____

Office Recordings:

Date: _____ Time/Amt _____ Staff Signature _____

**Department of Health & Rehabilitative Services
Child Day Care Licensing
Authorization for Medication**

Administering medication is a courtesy. No medication shall be given by day care personnel without the signed permission of parent or guardian.

Child's Name: _____ Teacher: _____

Name of Medication and/or Prescription Number (if available): _____

Time (s) Medication is to be given: _____

Date (s) Medication is needed: _____ to _____

Parent's Signature : _____ Date: _____

Office Recordings:

Date: _____ Time/Amt _____ Staff Signature _____

VPK Late Pickup & Absentee Policy for VPK Only Students

VPK ONLY

VPK hours are from 8:15-11:30. Students are brought out to the pickup line at 11:30 and signed out by the parent.

The policy for students remaining at school past 11:30 is as follows:

- A late fee of \$1.00 per minute will be assessed beginning at 11:35. This fee is due at the time of pickup
- Students remaining at school 3 or more times after 11:35 during the school year will be automatically registered for the full day program. The full day program consists of a registration fee of \$300 and a monthly fee of \$310. The all day program entitles your child to remain at school until 6pm.

ALL VPK STUDENTS

The VPK program mandates that children are in school a minimum of 80 % of the year which equally approximately allows students to have three absences each month. After three absences the parent is responsible for \$15.00 a day, payable to Rainbow Christian. Any absence after the 3 per month must also be accompanied by a doctor's note. Even with a doctor's note only 20% cumulative absences for the school year will be reimbursed.

If you have any questions about these policies please feel free to call the office or speak to an administrator.

Thank you for your support and partnership in the education of your most precious gift.

Please sign and return to your child's teacher.

Parent's Signature

Student's Name

Date

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